

**Special Meeting Minutes  
Shared Services Committee  
Thursday – April 26, 2018  
Senior Community Center – 7:30 pm**

1. **Call to Order:** The Shared Services Committee was called to order by Rick Granger at 7:31 pm. Committee Members Ziobro, Feeney, McNally, Butler, Ravens-Seger, Granger, Mahoney and Hayden were present. Public Present included several members of the Boards of Education, Finance and Selectmen.
2. **Public Comment:** none
3. **Correspondence:** none
4. **Minutes** – Dave McNally made a motion to accept the March 8, 2018 minutes as presented. Seconded by Jim Feeney. **Motion Approved Unanimously**
5. **New Business:**
  - a. **Review and Discuss the Completed Shared Services Report** – Committee Chair, Rick Granger reviewed the Shared Services Committee Report and PowerPoint presentation with residents and board members from the BOS, BOE and BOF and answered questions. The presentation is on the town website and the meeting was taped by GCTV.
  - b. **Next Steps** – First Selectman Hayden commented that scheduled monthly meetings of BOS and BOE representatives are important so that opportunities can be sought and maximized and that the BOE and BOS should act on the recommendations prior to January of 2019 so that changes could be reflected in the FY20 budget. He also said that board workshops between the BOS and BOE may be necessary to build consensus amongst the boards along with potentially engaging consultants to look at the business offices and facility management recommendations.
6. **Public Comment** – Dave Kilbon said that he thinks that there may be efficiencies available that will result in in best practices not necessarily large areas for savings. Jim Feeney said that there were not “big ticket” savings items in the report. Dave Kilbon also mentioned that there may be immediate opportunity with the business office recommendations since the current business manager is leaving the position and future hiring plans could look at a different job description.
7. **Adjourn:** Dave McNally made a motion to adjourn at 8:17 pm. Seconded by Tim Butler. **Motion Approved Unanimously.**

Respectfully submitted by  
James M. Hayden, First Selectman