

TOWN & SCHOOL BUILDING COMMITTEE MINUTES

SPECIAL MEETING

January 9, 2020 – 6:00 pm

Town Hall Small Meeting Room

1. **CALL TO ORDER** -- A meeting of the East Granby Town & School Building Committee was held at the Town Hall Small Meeting Room. Chairman Jim Hayden called the meeting to order at 6:00 pm. In attendance were Jim Hayden, Bob Ravens-Seeger, Tim Butler, Rick Granger, John Ziobro, and Mike Malloy. Jim Velleman was absent.

Also present was Roger LaFleur, Project Manager.

2. **PUBLIC COMMENT** -- none

3. **CORRESPONDENCE** – none

4. **MINUTES** – B Marsele stated that the time as noted in New Business incorrectly showed 7:30 pm instead of 6:00 pm. B Ravens-Seeger made a motion to accept the December 19, 2019 minutes as corrected. Seconded by J Ziobro. **Motion Approved Unanimously.**

5. **OLD BUSINESS**

- a. **Project Manager Report** – R LaFleur stated that the Allgrove School roof project is complete including the punch list. The Committee requested that he prepare the necessary paperwork for them to sign-off on that project and pass it onto the Board of Education for their sign-off. He said he would have the paperwork for their next meeting.

- b. **Project Update – Roofs** – R LaFleur stated that the Middle School/High School roof is expected to be completed, including the punch list, in 2-3 weeks. He stated that the same is true for the Public Safety building.

- c. **Project Update – Roads** – none

- d. **Allgrove Air Conditioning/Electrical Engineering Update** – Ray Carlson, Town Facilities Manager, has analysed the internal building part of this project and is ready to meet with engineer Lorri DiBattisto of DiBattisto Associates LLC to discuss his findings relative to her study of the project. He is also ready to begin analyzing the external building part of the project, which will eventually involve working with Eversource.

- e. **Project Timeline Review** – as noted above

6. NEW BUSINESS

a. Next Meeting Date – January 23, 2020 at 6:30 pm.

b. Approve Bills – There was a list of bills reviewed for approval:

Eagle Rivet	\$ 91,927.50
Progress Payment -- \$39,397.50	
Progress Payment -- \$52,530.00	

Imperial	\$470,962.50
MS/HS -- \$166,725.00; \$83,600.00;	
\$155,420.00; \$65,217.50	

MAIER Design -- additional design services	\$ 697.53
MS/HS \$447.53; \$125.00; \$125.00	

Barbara Marsele – Committee Clerk	\$ 75.00
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B Ravens-Seger made a motion to approve all the bills as listed. Seconded by T Butler. R Granger dissented for the MAIER Design bill, but approved the remainder. The other Committee members approved all the bills as presented. **Motion Approved.**

7. PUBLIC COMMENT -- none

8. ADJOURN – B Ravens-Seger made a motion to adjourn the meeting at 6:55 pm. Seconded by J Ziobro. **Motion Approved Unanimously.**

Respectfully submitted,
Barbara A. Marsele
Committee Clerk