

**TOWN & SCHOOL BUILDING COMMITTEE MINUTES**  
**SPECIAL VIRTUAL MEETING**  
**June 25, 2020 – 6:30 pm**

1. **CALL TO ORDER** -- A virtual meeting of the East Granby Town & School Building Committee was held via Zoom. Chairman Jim Hayden called the meeting to order at 6:33 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Tim Butler, Rick Granger, and Mike Malloy. Jim Velleman and John Ziobro were absent.

Also present were Roger LaFleur, Project Manager, and Acting Superintendent Melissa Bavaro-Grande from the Board of Education.

2. **PUBLIC COMMENT** -- none
3. **CORRESPONDENCE** – none
4. **MINUTES** – B Ravens-Seger made a motion to accept the June 18, 2020 minutes as presented. Seconded by T Butler. R Granger abstained. **Motion Approved.**
5. **OLD BUSINESS**
  - a. **Project Manager Report** – see below
  - b. **Project Update – Roofs** – R LaFleur stated that the last punch list items for the Public Safety Building are expected to be completed in a day or two. Then he, Eric LaChapelle, of the MAIER Design Group, and/or Ray Carlson, Town Facilities Supervisor, will inspect that work.
  - c. **Project Update – Roads** – J Hayden stated that the Floydville Road Bridge Scour Repair Project has received a grant from the State of Connecticut for 50% of the cost. The project will now move forward into the engineering phase.  
  
He stated that paving work is progressing on Jefferson Drive and Washington Ridge Road. The next streets to be done are in the industrial part of Town, followed by Wyncairne and Wyncourte.
  - d. **Project Update Allgrove Air Conditioning/Electrical Upgrade** – see below
  - e. **Project Timeline Review** – see above and below

**6. NEW BUSINESS**

- a. Consider and Act Upon RFP** – R LaFleur presented the RFP that he and R Carlson developed. The timeline includes a Mandatory Site Visit on July 8, 2020 at 3:00 pm and a due date back from qualified firms of July 13, 2020 at 1:00 pm. The Committee reviewed the RFP.

R Granger made a motion to accept the RFP for the installation of the Allgrove School electrical services upgrade project as presented. Seconded by T Butler. **Motion Approved Unanimously.**

- b. Next Meeting Date** – July 16, 2020 at 6:30.

- c. Approve Bills** – There was a list of bills reviewed for approval:

Arrow Concrete Products	\$ 448.00
catch basin materials \$228.00, \$168.00	
Galasso – driveway mix \$541.00	\$202,137.70
Adams, Lexington, Concord, Mt. Vernon \$201,596.70	
Garrity	\$ 27,912.80
cold planing Adams, Lexington, Concord, Mt Vernon	
Barbara Marsele – Committee Clerk	\$ 75.00

R Granger made a motion to approve all the bills as listed. Seconded by B Ravens-Seger. **Motion Approved Unanimously.**

**7. PUBLIC COMMENT** -- none

- 8. ADJOURN** – B Ravens-Seger made a motion to adjourn the meeting at 6:48 pm. Seconded by M Malloy. **Motion Approved Unanimously.**

Respectfully submitted,  
Barbara A. Marsele  
Committee Clerk