1. CALL TO ORDER -- A meeting of the East Granby Town & School Building Committee was held at the Town Hall Meeting Room. Chairman Jim Hayden called the meeting to order at 7:32 pm. In attendance were Jim Hayden, Tim Butler, Rick Granger, John Ziobro, and Mike Malloy. Bob Ravens-Seger and Jim Velleman were absent.

Also present was Roger LaFleur, Project Manager.

2. PUBLIC COMMENT -- none

3. CORRESPONDENCE – none

4. MINUTES – J Ziobro made a motion to accept the August 8, 2019 minutes as presented. Seconded by M Malloy. R Granger abstained and the remainder all voted in favor. Motion Approved.

5. OLD BUSINESS

a. Project Manager Report – R LaFleur stated that it was time for the Committee to decide whether to have AVT, the low accepted bidder, begin the reroofing of the Ambulance Building and/or the Fire House.

R Granger made a motion to authorize AVT to proceed with reroofing the Ambulance Building and the Fire House. Seconded by M Malloy. Motion Approved Unanimously.

b. Project Update – Roofs – R LaFleur gave the following report:

Allgrove School – The metal cap and flashings have been installed. Over the next 2-3 weekends, the tar and stone gravel will be done.

Middle/High School – Approximately 90% of the roof has been ripped; and that should be 95% by 8/27/19. The interior tar leaks are 100% cleaned up; and cleaning services are being used to prepare the building for the start of school. The final cap sheet will be installed at night under lights through mid-September. The metal is being delivered next week and will be stored on the roof. It will be installed without noise or disruption during normal daytime hours through mid-October.
Town Hall – The roof replacement is complete. Starting 8/23/19, the painters will begin work on the trim and the gutters will be put back in place.

Community Center – Work has commenced and approximately 70% of the roof is re-shingled. The carpenters have started the roof extensions per the approved revised mock-up. The roof should be complete in about 2 weeks.

c. **Project Update – Roads** – J Hayden stated that the next street to be paved will be the 2.56 miles of Newgate Road. The enormous preparatory work required for this is underway; and the milling and paving is expected to begin in the mid-September.

d. **Allgrove Air Conditioning/Electrical Engineering Update** – no report

e. **Project Timeline Review** – R LaFleur stated that the roof projects are proceeding according to their planned timelines.

6. **NEW BUSINESS**

a. **Next Meeting Date** – September 5, 2019 at 7:30 pm

b. **Approve Bills** – There was a list of bills reviewed for approval:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>DMR</td>
<td>$ 80.40</td>
</tr>
<tr>
<td>Dufor Surveying Group LLC -- Survey Comstock Easement on Newgate Road</td>
<td>$ 525.00</td>
</tr>
<tr>
<td>FedEx -- Bond paperwork to Robinson &amp; Cole</td>
<td>$ 62.63</td>
</tr>
<tr>
<td>Galasso -- Curbing for Valley View Drive, driveway aprons for Seymour Road, Hamilton Road</td>
<td>$10,061.84</td>
</tr>
<tr>
<td>Maier Design Group -- Municipal Building Architect Fees</td>
<td>$ 662.06</td>
</tr>
<tr>
<td>Maier Design Group -- Middle/High School Architect Fees</td>
<td>$ 817.60</td>
</tr>
<tr>
<td>Barbara A Marsele – Committee Clerk</td>
<td>$ 75.00</td>
</tr>
</tbody>
</table>

J Ziobro made a motion to approve all the bills as listed. Seconded by M Malloy. **Motion Approved Unanimously.**

R LaFleur stated that he had a bill from Imperial for $417,905.00 which he was reviewing for payment approval. R Granger made a motion to approve
the Imperial bill if R LaFleur’s review recommended approval. Seconded by M Malloy. **Motion Approved Unanimously.**

7. **PUBLIC COMMENT** -- none

8. **ADJOURN** – J Ziobro made a motion to adjourn the meeting at 9:01 pm. Seconded by M Malloy. **Motion Approved Unanimously.**

Respectfully submitted,
Barbara A. Marsele
Committee Clerk