

**Bonding Committee Special Meeting Minutes**  
**Monday, February 6, 2017**  
**7:30 pm – Town Hall Meeting Room**

1. **Call to Order** – The February 6, 2017 meeting of the Bonding Committee was called to order by First Selectman Jim Hayden at 7:33 pm. Attending: Bob Ravens-Seger; John Ziobro; Jim Velleman; Jim Hayden; Mike Paulus; Rick Granger; Mark Porter and Tim Butler
2. **Correspondence** – The Board of Finance 5-Year Capital Plan was reviewed.
3. **Minutes** – Rick Granger made a motion to accept the January 12, 2017 minutes as presented. Seconded by John Ziobro. **Motion Approved** – Granger, Velleman, Ravens-Seger, Ziobro, Porter, Paulus, Hayden in favor; **Abstention** - Butler.
4. **Discussion:**
  - a. **Scope, Approach, Reports** – Various options were discussed including upgrading electricity at Allgrove which would allow for an HVAC improvement. This led into a discussion of the School Efficiency Study and its potential effect on a bonding project. If the Board of Education (BOE) regionalized the High School, then the Allgrove building may be surplus or mothballed. Bob Ravens-Seger, the BOE representative said there are no current plans to close Allgrove but efficiency study discussions continue.
5. **Project Information:**
  - a. **Road Replacement Report** – A road condition spreadsheet was reviewed. It will be updated for the next meeting. Discussion items included the anticipated life cycle of busy roads being ten years, using a chip seal program, and what are the road specifications at the present time (i.e. pulverizing, new base, depth of paving and process stone, cost per linear foot). The committee is working on developing an order of magnitude of poor, fair and good roads as the committee looks at a potential budget for rebuilding roads.
  - b. **Potential Projects Update** – The committee reviewed potential general government items (roads, roofs) and the school priorities of the Allgrove, Middle/High School roofs, Allgrove electric upgrade and potential Air Conditioning units. Town Campus and Allgrove School parking lots would be part of a paving project.
6. **Discussion of Next Steps** – The Committee discussed the timing of Allgrove roof replacement/ potential HVAC project and whether it would make sense to “stage” funding for up to 5 years as the BOE decides what it would like to do with the building. Funding of a total project would initially be done with Bond Anticipation Notes (BANS) and then converted to bonds. A potential bond project could be in the \$4,000,000 to \$9,000,000 range depending on the number of roads to be paved and scope of the roof replacements. A town roof assessment was completed in 2014 and at the time the Town

Hall roof had 2-5 years remaining, the Ambulance Building 10 years, Community Senior Center had 1-5 years left and public safety had 2-5 years remaining. The Garland estimates conducted in for the schools need to be refreshed and it should be determined if the 2001 High School addition needed roof work. The committee will schedule a walk-through of all roofs for members as weather permits.

7. **Meeting Schedule** – The next meeting will be at Town Hall on February 21, 2017 at 7:30 pm.
8. **Other Business** – None
9. **Adjourn** – Bob Ravens-Seger made a motion to adjourn at 9:01 pm. Seconded by Mark Porter. **Motion Approved Unanimously.**

Respectfully submitted by  
James Hayden