

**Bonding Committee Special Meeting Minutes**  
**Thursday, May 24, 2018**  
**7:30 pm – Town Hall Meeting Room**

1. **Call to Order** – The May 24, 2018 meeting of the Bonding Committee was called to order by First Selectman Jim Hayden at 7:30 pm at the Town Hall Meeting Room. Attending: John Ziobro, Mike Paulus, Jim Hayden, Bob Ravens-Seger, Tim Butler, Mark Porter. Absent: Rick Granger, Jim Velleman. Public: Jim Grenon-Francoline
2. **Correspondence** – None
3. **Minutes** – Mike Paulus made a motion to accept the October 2, 2017 Minutes as presented. Seconded by John Ziobro. **Motion Approved Unanimously.**
4. **Project Information:**
  - a. **Road Maintenance Estimates** – First Selectman Hayden did a quick update regarding projected road scope and costs. 22 miles of roads are rated at poor to fair with milling, shimming, overlay, catch basins and curbing replacement estimated to be \$5.6 to \$6.8 million. As a test, in June of 2018, East Street will be chip sealed which will allow the committee and Public Works to observe its effectiveness and resident feedback.
  - b. **Roof Project** – First Selectman Hayden reviewed updated roof estimates for the schools (Senior/Middle School and Allgrove) and town buildings (South End Fire House, Ambulance Building, Community Center, Town Hall and Public Safety). The project scope for the Community Center and Public Safety roofs has increased due to the design of the current gutter system which has failed and will require some demolition and fascia replacement so as to extend the roof and hang a traditional gutter system. Solar panel removal/reinstallation at the Community Center and Public Safety buildings is estimated to cost \$13,000. Preliminary replacement of town roofs is in the \$350,000 range with school roof replacement, net to the town after State reimbursement is around \$1.9 million. There also was a discussion of the condition of a parapet wall at the high school which may need to be repaired/replaced.
5. **Discussion:**
  - a. **Scope – roads, roofs, Allgrove electric and AC upgrades** – Road and Roof scope was reported on under agenda item 4, Project Information. First Selectman Hayden also mentioned that a possible electrical upgrade at Allgrove is roughly estimated at \$150,000 with \$175,000 estimated for ductless split air conditioning units also at Allgrove.
  - b. **Reports – Assignments and Timeline** – The content of a future report will consist of First Selectman Hayden addressing background/context/ rationale for the Committee, Jim Velleman, Tim Butler and Mark Porter – road maintenance recommendations, Rick Granger, Mike Paulus and Selectman Ziobro – roof recommendations and Bob Ravens-Seeger – Allgrove air conditioning and electrical upgrade recommendations. The committee will collaborate on writing

the conclusion and First Selectman Hayden will provide information regarding bonding costs.

6. **Discussion of Next Steps** – First Selectman Hayden is meeting with a Project Manager Consultant on May 29<sup>th</sup> to discuss potential next steps and costs
7. **Next Meeting** – 7:30 pm on June 6, 2018 at the Town Hall Small Meeting Room
8. **Other Business** – None
9. **Adjourn** – Mark Porter made a motion to adjourn at 8:07 pm. Seconded by Bob Ravens-Seger. **Motion Approved Unanimously.**

Respectfully submitted by  
James Hayden