

Bonding Committee Meeting Minutes
Monday – June 12, 2017
6 pm – High School Commons Room

1. **Call to Order** – The June 12, 2017 meeting of the Bonding Committee was called to order by First Selectman Jim Hayden at 6:10 pm at the exterior of the East Granby Commons Room. Attending: John Ziobro, Mike Paulus, Jim Hayden, Bob Ravens-Seeger (left 6:25 pm), Mark Porter, Rick Granger, Tim Butler. Guests: Maintenance Supervisor Dave Wing and Town Engineer Tom Grimaldi (7:09 pm).
2. **Walk the Middle/High School Roofs and Proceed to Allgrove** – The committee members toured the roofs, assessing condition and asking questions with Maintenance Supervisor Dave Wing and then proceeded to Allgrove School.
3. **Walk Allgrove School Roof** – at approximately 6:45 pm, the committee assessed the condition of the Allgrove School Roof and then proceeded to Town Hall.
4. **Meet at the Town Hall Meeting Room for the rest of the meeting** – At 7:09 pm, the committee reconvened at the Town Hall Meeting Room.
5. **Correspondence** – none
6. **Minutes** – John Ziobro made a motion to accept the minutes as presented. Seconded by Mark Porter. **Motion Approved Unanimously.**
7. **Project Information:**
 - a. **Discuss results of the school roof review** – The committee discussed all of the roofs and commented on areas (i.e. parapet walls) where preventative maintenance (PM) would stretch out the 2001 portion of the High School roof. There also was a discussion of the potential need of a consultant to compare and evaluate the entire Garland roof proposal. The committee wondered if the whole roof should be replaced or if a combination of PM and partial replacement would be appropriate. There was also discussion of using a Construction Manager for the evaluation of the project.
 - b. **Road Maintenance Strategy – (Review of Roads, Crack Seal, Chip Seal, Paving Complete Rebuild)** - Town Engineer, Tom Grimaldi reviewed with the committee his discussion with a chip seal vendor and discussed appropriate roads for that process. Mr. Grimaldi stated that while a chip seal program will be beneficial, there are many roads that are past that solution and will require paving overlay or a complete rebuild. There was an extended discussion about the new method of chip sealing where stones don't come up as quickly. The Town Engineer and the DPW Supervisor will identify streets which are viable for this process for the committee to review at a later date. Chip sealing may last four to five years so a successful program would use the process on fair/good roads and recent overlays as part of a consistent maintenance program. The committee discussed rough numbers regarding cost i.e. \$6-7 million to redo poor/fair roads (pulverize, fine grade, class one, catch basins) over a three to five year time frame. Simultaneously the town would chip seal good

and fair roads over a period of years for approximately \$500,000. Eventually chip sealing would be built into the capital plan as a maintenance program

8. Discussion:

a. Scope and Approach – finalize overall project list for the purpose of draft report. Pending further study and data, the committee consensus is that the following projects would be part of the final project list:

- i. Town roofs – roof replacement at the Public Safety, Town Hall and Senior Community Center buildings. Estimates for town roofs need to be refreshed.
- ii School roofs – roof replacement at MS/HS and Allgrove School
- iii. Power upgrade and ductless air conditioning at Allgrove School
- iv. Paving – town campus parking areas including the lower lot at Allgrove, crack fill, chip seal and repave town roads in priority order.

b. Reports -develop basic outline of report to Town – tabled

9. Discussion of Next Steps:

- a. Get bonding information and costs
- b. Start firming up roof and road numbers.

10. Next Meeting – July 11, 2017

11. Other Business – None

12. Adjourn – Mark Porter made a motion to adjourn at 8:30 pm. Seconded by Mike Paulus. Motion Approved Unanimously.

Respectfully submitted by
James Hayden