

**Bonding Committee Meeting Minutes**  
**Monday – May 1, 2017**  
**7:30 pm – Town Hall Meeting Room**

1. **Call to Order** – The May 1, 2017 meeting of the Bonding Committee was called to order by First Selectman Jim Hayden at 7:32 pm. Attending: John Ziobro; Jim Velleman, Mike Paulus, Jim Hayden, Bob Ravens-Seger, Mark Porter, Rick Granger, Tim Butler
2. **Correspondence** – none
3. **Minutes** – Rick Granger made a motion to accept the minutes as presented. Seconded by Mark Porter. **Motion Approved**, Ziobro, Velleman, Paulus, Hayden, Ravens-Seger, Porter and Granger voted in favor. Abstention - Butler
4. **Project Information:**
  - a. **Road Maintenance Strategy** – East Granby Public Works Supervisor, Ed Hubbard reviewed the road inventory report, spoke to crack and chip seal programs and paving and road rebuilds in general. Mr. Hubbard stated that he thought that a chip seal program as a component of a consistent overall road maintenance program would be beneficial and cost effective for the town. In the past, some neighboring towns have been reluctant to chip seal sub-division roads due to road noise and loose stones. The process has been refined now, especially with a double chip seal application, so that residents should not notice a lot of issues. The discussion also included cost differences of products, appropriate road candidates for chip seal, life span of the chip seal process (7-10 years), snow doesn't burn off as quickly and whether you would see "reflection" cracking on the road. The committee also wants to see where the technical baseline is on where you chip seal or repave/rebuild. The Town Engineer, Tom Grimaldi and Ed Hubbard are going to meet with a vendor, tour roads and report back at the committee's next meeting.
5. **Discussion:**
  - a. **Scope and Approach – finalize overall project list for the purpose of draft report.** Pending further study and data, the committee consensus is that the following projects would be part of the final project list:
    - i. Town roofs – roof replacement at the Public Safety, Town Hall and Senior Community Center buildings.
    - ii. School roofs – roof replacement at MS/HS and Allgrove School
    - iii. Power upgrade and ductless air conditioning at Allgrove School
    - iv. Paving – town campus parking areas including the lower lot at Allgrove, crack fill, chip seal and repave town roads in priority order.
  - b. **Reports -develop basic outline of report to Town** – First Selectman Hayden reviewed a preliminary outline of headings and sections for the committee report. The committee is going to review, edit and discuss at the next meeting. The committee also discussed the useful life span of a roof and when it makes sense to replace. Discussion also ensued about developing a timeline for the project (i.e. when to do chip seal, total repaves over a five-year period etc.).

- c. **Set date for roof assessment walk through** – The committee will meet at 6 pm at the Middle/High School on May 15<sup>th</sup> to walk that roof, proceed to Allgrove and then go to Town Hall for the regularly scheduled meeting at 7:30 pm.
6. **Discussion of Next Steps:**
  - a. Get a preliminary cost estimate for chip sealing and work on prioritizing roads
  - b. Get roof replacement quotes
  - c. Walk roofs on May 15<sup>th</sup>.
  - d. Finalize report format.
7. **Next Meeting** – May 15, 2017 6pm at the MS/HS then moving Allgrove. 7:30 Town Hall
8. **Other Business** – None
9. **Adjourn** – Bob Ravens-Seger made a motion to adjourn at 8:57 pm. Seconded by Mark Porter. **Motion Approved Unanimously.**

Respectfully submitted by  
James Hayden