

**TOWN OF EAST GRANBY
SPECIAL TOWN MEETING MINUTES
March 26, 2024**

A Special Town Meeting of the electors and those qualified to vote at town meetings of the Town of East Granby, Connecticut was held in the Town Hall Meeting room on Tuesday, March 26, 2024 at 7:02 p.m.

Eden Wimpfheimer, First Selectwoman, called the meeting to order and Town Clerk Christine Gallagher read the warning. Lee Sandora was elected Moderator of the meeting.

The Moderator explained that only those registered voters in the Town of East Granby and any citizen 18 years or older who is liable to the town for taxes assessed against him/her either jointly or severally, based on an assessment of not less than \$1,000 on the last completed grand list of the town, are entitled to vote at this meeting.

Motion was made by Christine Gallagher and seconded to waive the reading of the amended ordinance. Motion carried. Motion was made by Christine Gallagher Be it RESOLVED that Article IV of Chapter 250 of the East Granby Ordinances is amended to allow for the disposal of Bulky Waste, and to authorize the Board of Selectmen to establish and amend the fee schedule for a permit to access and utilize the transfer station, as well as to dispose of bulky waste, in accordance with the language presented. The Ordinance will now read as:

Chapter 250: Solid Waste

§250-15. Permit required.

No person shall have access to the transfer station to dispose of municipal solid waste, or bulky waste, unless he or she has obtained a permit therefor.

§250-16. Application for permit; fee.

Application for such permit shall be made at the Transfer Station/Recycling Center on a form to be provided, accompanied by proof of residency and the payment of a permit fee in accordance with the fee schedule set by the Board of Selectmen.

The Board of Selectmen shall set a fee schedule, which schedule shall include, but not be limited to, the fee for the permit to access the Transfer Station/Recycling Center, as well as the fee for the disposal of Bulky Waste items, as defined by the Board of Selectman. The Board of Selectmen shall have the authority to amend the fee schedule at its discretion.

§ 250-17. Display.

The permit shall be prominently displayed on the permittee's vehicle or displayed to the attendant on request.

§ 250-18. Term and renewal.

Each such permit shall expire on the last day of the fiscal year in which the same was issued, and a new permit must be applied for and obtained for each succeeding fiscal year. Successive years' permits shall be issued upon demonstration of continued residency and payment of the permit fee in accordance with the fee schedule.

§ 250-19. Exceptions.

No permit shall be required for the disposal of recyclable materials.

Motion carried.

Motion was made by Christine Gallagher and seconded to waive the reading of the amended ordinance. Motion carried. Motion was made by Christine Be it RESOLVED, that, Chapter 196 of the East Granby Ordinances be amended to include the "Driveway Ordinance", in accordance with the language presented. The Ordinance will now read as:

A. Specifications

- (1) Angle of Intersection. Every Driveway shall meet the edge of the roadway/highway pavement at an angle of no less than seventy-five degrees (75) and shall adhere to this angle for a minimum of fifty (50) linear feet as measured from the centerline of the existing roadway/highway.
- (2) Grade at intersection. Every driveway shall have a finished grade of not more than four percent (4%) extending a distance of twenty (20) feet from the edge of the roadway/highway pavement (travelway).
- (3) Maximum Grade. No driveway shall contain any portion having a grade greater than twelve percent (12%) along the length. No driveway shall contain any portion having a grade of more than five percent (5%) across its width. An as-built survey to include driveway and embankment grades and associated drainage may be required under questionable circumstances as determined by the Town Engineer and/or the Director of Public Works.
- (4) (a) Drainage.
No driveway shall be constructed or maintained so as to discharge water into any Town roadway and/or any abutting properties. No driveway shall be constructed or maintained so as to allow roadway water to enter the main portion of the driveway. Driveway design shall provide drainage best management practices, and erosion & sedimentation control measures. No driveway shall be constructed so as to allow untreated water to enter an inland wetland or watercourse.
(b) Culverts.
Where determined necessary to control drainage, a culvert may be required for a driveway entering a town roadway/highway. Said culvert shall be a minimum of twenty (20) feet in length or a minimum of four (4) feet wider than the driveway on each side. The Site Plan Design Engineer (New Construction), the Town Engineer, and/or the Director of Public Works shall be responsible for determining when a culvert is required, and the type/diameter of the culvert.
- (5) Minimum Width. All driveway shall have a minimum width of ten (10) feet and shall be at least fourteen (14) feet across, where adjoining any town road/highway.
- (6) Pavement at intersection. All driveways must be paved to streetline or for a length of ten (10) feet; which ever is greater, from the point that they meet the existing roadway pavement. This pavement shall be a minimum two-inch depth of bituminous concrete on a six (6) inch processed aggregate base approved by the Town Engineer and/or the Director of Public Works.
- (7) Public or Commercial Driveway. No Public or Commercial driveway shall be more than thirty (30) feet in width unless permitted with the approval of the Town Engineer, Director of Public Works, and/or the Planning & Zoning Commission.
- (8) Sight lines. A minimum of 200 feet shall be provided at the intersection of a driveway and a Town road. The measurement of the sight line distance shall be based on a three-and-five-tenths-foot height of eye and a four-and-twenty-five-hundredths-foot height of the approaching vehicle. The sight line shall be measured ten (10) feet minimum from the edge of the Town road.
- (9) Separation from intersection. No driveway shall be located within twenty (20) feet of a street intersection or within five (5) feet of an established or proposed crosswalk.
- (10) Intersection with a State highway. All driveways entering State Highways shall also conform to the specifications set forth by the State of Connecticut Department of Transportation. The Applicant shall obtain said permit from the State of Connecticut Department of Transportation.
- (11) Erosion control. All erosion & sedimentation control measures shall conform to the 2002 Department of Environmental Protection Connecticut Guidelines for Erosion & Sedimentation Control Guidelines as amended. The Director of Public Works shall consult with the Town Engineer regarding erosion control. Every reasonable precaution shall be exercised throughout the period of driveway construction to prevent, control, and abate siltation, sedimentation, and pollution of all waters. Unless a specific type of sedimentation control system is ordered by the Town Engineer, the type of system will be as designed by a State of Connecticut Licensed Professional Engineer (a.k.a. Design Engineer) as shown on the Site Plan. The Design Engineer shall submit an Erosion & Sedimentation Control Bond Estimate for all work associated with the installation of the driveway to include stormwater management (See Items #4a & #4b above). The Erosion & Sedimentation Control Bond Estimate shall be reviewed by the Town Engineer, who will determine the final bond amount. Geotextile silt fence, hay bale systems, and/or tubular sediment control products will be allowed to remain at the toe of slope areas

unless ordered removed by the Town Engineer, the Director of Public Works, and/or the Zoning or Wetlands Enforcement Officer. All erosion & sedimentation control measures shall be maintained by the property owner/ permittee.

- (12) Restoration. All earth slopes and areas of disturbed soil shall be loamed, seeded, and stabilized with hay or straw mulch. Erosion control blankets and/or turf reinforced matting may be required in areas deemed critical by the Town Engineer, Director of Public Works, and/or the Zoning or Wetlands Enforcement Officer. All erosion & sedimentation control measures shall remain in place until all disturbed areas have an established permanent vegetative cover (70% Turf Establishment).
- (13) It shall be the responsibility of the Permittee to comply with all applicable laws and regulations during the driveway construction with the Town Right of Way and/or the State Highway Line.
- (14) Damage to Town Property. Any existing pavement and/or Town property that is damaged in any way and/or creates a hazardous condition during construction, the Town property shall be restored to its original condition by the Permittee and/or the Contractor. Failure to restore a Town road to a satisfactory condition or if a Permittee causes a hazardous condition on the Town road, The Director of Public Works and/or the Town Engineer may order the work to be completed by the Town or its designee by drawing on the bond funds. The Permittee shall be responsible for the cost of the restoration and administrative expenses. The Town shall have a cause of action for all fees and amounts paid out for such work together with Attorney's fees.
- (15) CONN-OSHA regulations shall be adhered to at all times while on Town/State property.
- (16) A Town Encroachment Permit shall be submitted prior to any construction along with the applicable cash bond. The Town shall set the bond amount and determine the conditions of approval.
- (17) A Certificate of Insurance (COI) for liability insurance shall be submitted and certified to the Town of East Granby, along with the submission of the Encroachment Permit.

Motion carried.

Motion was made by Christine Gallagher and seconded to adopt the following RESOLUTION: Be it RESOLVED, that, Eden Wimpfheimer, First Selectwoman of the Town of East Granby, is authorized to sign the LOCAL BRIDGE PROGRAM SUPPLEMENTAL APPLICATION and any associated agreements between the State of Connecticut and the Town of East Granby for two hundred feet West of Route 189, East Granby, CT, Bridge No. 04447. Motion Carried.

Motion was made and seconded to adjourn the meeting. Motion carried.

Meeting was adjourned at 7:11 p.m.

Attest,
Christine Gallagher, Town Clerk

Received for record March 28, 2024
By Christine Gallagher, Town Clerk