



BOARD OF SELECTMEN MEETING MINUTES
Wednesday June 12, 2019
Town Hall Meeting Room – 6:30 PM

1. **CALL TO ORDER** – A meeting of the East Granby Board of Selectmen (BOS) was held on Wednesday June 12, 2019 at the Town Hall Meeting Room. First Selectman Hayden called the meeting to order at 6:32pm. Selectman Doering and Selectman Ziobro were present.

2. **PUBLIC COMMENT** – None

3. **CORRESPONDENCE** – Resident email on BOF Agenda Items, Capital Closeout Memo to BOF, Tax Sale Information, Signature Flight Fire Foam Spill, Airport Noise I, Airport Noise II, Bradley Development League, PT Buildings & Public Works Administrative Secretary Job Posting, East Granby Vietnam Veterans Ceremony, Larson Social Security Meeting, Route 189 Traffic Signal, Material Innovation and Recycling Authority Update, CRCOG Strategic Plan for Greater Hartford Economy, CRCOG Annual Report, CRCOG Summary of Services, CTANG Send Off Ceremony, CCM Adopted FY20 State Budget Impact on East Granby, COST HB7424 State Budget & Tax Package, April Police Blotter, EG CommunityWorks Guide Idea, HB5125-“An Act Increasing the Property Tax Abatement of Certain First Responders”, CCM Op-Ed article by Joe Delong, State Project on Hatchett Hill Curve Design Plans, 2020 Suffrage Centennial in Connecticut, Moody’s Annual Issuer Request for Contact Information, HB6935 Comments,

4. **MINUTES** – Selectman Ziobro made a motion to accept the May 22, 2019 minutes as presented. Seconded by Selectman Doering. **Motion Approved Unanimously.**

Selectman Doering made a motion to accept the June 6, 2019 minutes as presented. Seconded by First Selectman Hayden. **Motion Approved.**

5. **OLD BUSINESS** –
 - a. Tax Incentives – No new information.
 - b. Copper Hill Terrace Cul-de-sac Property – No new information.

- c. Consider and Act Upon FY19 & FY20 Capital Items – First Selectman Hayden reviewed Capital items to take to the BOF and Town Meeting for FY19 and FY20. Items discussed included: Painting of the Historical Society Building and the Kilbon Barn, Air pack replacement for the Fire Department, Town Share of the Hartford Foundation Grant for the Renovation of the Senior Community Center kitchen.

Selectman Doering made a motion to request the Board of Finance carryover \$85,000 designated as Public Safety Roof Replacement from the FY19 Capital Plan to the FY20 Capital Plan. Seconded by First Selectman Hayden. Selectman Ziobro said he would consider transferring \$45,000 to the next year and that the remainder should go back to the General Fund. First Selectman Hayden said that the BOS may want to consider using the carry-over funds for previously identified Fire Department requests. Doering and Hayden in favor. Ziobro opposed. **Motion approved**

Selectman Doering made a motion to request for Board of Finance and Town Meeting consideration a sum not to exceed \$8,000 from the FY19 Capital Non-Recurring Fund to paint and repair the Historical Society and Kilbon Barns located at East Granby Farms. Any unexpended funds will be returned to the Capital Non-Recurring Fund. Seconded by Selectman Ziobro. First Selectman Hayden reviewed the bids and said that the recommended bid for O.P. Painting was the low bid. **Motion Approved Unanimously.**

Selectman Ziobro made a motion to request for Board of Finance and Town Meeting consideration a sum not to exceed \$23,000 from the FY19 Capital Non-Recurring Fund to purchase 20 air pack replacement bottles and related accessory equipment for the East Granby Fire Department. Any unexpended funds will be returned to the Capital Non-Recurring Fund. Seconded by Selectman Doering. First Selectman Hayden reviewed the bids and said that the Shipman Equipment bid was the low bid. **Motion Approved Unanimously.**

Selectman Ziobro made a motion to request for Board of Finance and Town Meeting consideration a sum not to exceed \$15,000 from the FY20 Capital Non-Recurring Fund to be used as the Town match for a Hartford Foundation Grant to renovate the Senior Community Center Kitchen. Any unexpended funds will be returned to the Capital Non-Recurring Fund. Seconded by Selectman Doering. First Selectman Hayden reviewed the bids for the floor tiles, plumbing work for sinks/garbage disposals and counter replacement/ceiling tiles/cabinet painting. **Motion Approved Unanimously.**

6. NEW BUSINESS –

- a. **Appointments** – Selectman Ziobro made a motion to accept the resignation of Rich Nelson from the Building Board of Appeals and thank him for his service, thanking Dan Mucha for his service as well. Seconded Selectman Doering. **Motion Approved Unanimously.** Selectman Ziobro made a motion to appoint Rick Granger

and Rick Velcofsky as members for the Building Board of Appeals. Seconded by Selectman Doering. **Motion Approved Unanimously.**

- b. End of Year Department Transfer Request** – First Selectman Hayden reviewed the department transfer requests and stated that this is not a new expenditure but rather is a year-end balancing of expenditures between departments that are over or under expended. These items have been discussed via the monthly financial report for the past several months. The First Selectman said that overall, the General Government will return a total of \$130,000 to \$150,000 at the end of the fiscal year back to the General Fund. Items discussed: Transfer Funds of \$83,000 are available from the Insurance line since \$44,000 budgeted for Health Insurance open enrollment was not needed and \$40,000 was saved from Workman’s Compensation Insurance by changing to a new carrier. Departments that require transfers in to balance for the year-end are \$8,000 Data Services, \$9,000 Public Buildings, \$5000 Fire Department, \$40,000 Police Department, \$4000 Fire Marshal, \$6000 Utilities. Selectman Ziobro made a motion to transfer \$83,000 to the department line items listed. Seconded by Selectman Doering. **Motion Approved Unanimously.**

- c. Act and Consider the Regional Hazardous Mitigation Plan** – Selectman Ziobro made the following resolution to adopt the Capitol Region Natural Hazard Mitigation Plan Update, 2019-2024.

CERTIFICATE OF ADOPTION

TOWN OF EAST GRANBY BOARD OF SELECTMEN

**A RESOLUTION ADOPTING THE CAPITOL REGION NATURAL HAZARD
MITIGATION PLAN UPDATE, 2019-2024**

WHEREAS, the Town of East Granby has historically experienced severe damage from natural hazards and it continues to be vulnerable to the effects of those natural hazards profiled in the plan (e.g. *flooding, high wind, thunderstorms, winter storms, earthquakes, droughts, dam failure, and wildfires*), resulting in loss of property and life, economic hardship, and threats to public health and safety; and

WHEREAS, the East Granby Board of Selectmen approved the previous version of the Plan in 2014; and

WHEREAS, the Town of East Granby and Capitol Region Council of Governments developed and received conditional approval from the Federal Emergency Management Agency (FEMA) for the Natural Hazard Mitigation Plan Update, 2019-2024 under the requirements of 44 CFR 201.6; and

WHEREAS, public and committee meetings were held and public input was sought in 2017 and 2018 regarding the development and review of the Natural Hazard Mitigation Plan Update, 2019-2024; and

WHEREAS, the Plan specifically addresses hazard mitigation strategies and Plan maintenance procedure for the Town of East Granby; and

WHEREAS, the Plan recommends several hazard mitigation actions/projects that will provide mitigation for specific natural hazards that impact the Town of East Granby, with the effect of protecting people and property from loss associated with those hazards; and

WHEREAS, adoption of this Plan will make the Town of East Granby eligible for funding to alleviate the impacts of future hazards; now therefore be it

RESOLVED by the Board of Selectmen:

1. The Plan is hereby adopted as an official plan of the Town of East Granby;
2. The respective officials identified in the mitigation strategy of the Plan are hereby directed to pursue implementation of the recommended actions assigned to them;
3. Future revisions and Plan maintenance required by 44 CFR 201.6 and FEMA are hereby adopted as a part of this resolution for a period of five (5) years from the date of this resolution.
4. An annual report on the progress of the implementation elements of the Plan shall be presented to the Board of Selectmen.

Adopted this 12th day of June, 2019 by the Board of Selectmen of East Granby, Connecticut

First Selectman

IN WITNESS WHEREOF, the undersigned has affixed his/her signature and the corporate seal of the Town of East Granby this ____ day of _____, 2019.

Town Clerk

Seconded by Selectman Doering. **Motion Approved Unanimously.**

- d. Potential Town Meeting Date** – Board of Selectman will hold a special meeting on Monday June 17, 2019 at 8:00am to set the date for the Town Meeting. This year-end Town Meeting will close out Capital items for the Board of Selectman and Board of Education and act upon FY19 & FY20 Capital Requests. It is anticipated that the meeting will be held on June 25, 2019.
- e. Building Committee Project Update** – First Selectman Hayden discussed that the roof project at Allgrove, Middle and High Schools are to begin on June 20, 2019, with staging on June 19, 2019. Allgrove is expected to be complete around August 10, 2019. The Middle and High School around August 20, 2019, with additional work needed that will not impact students and staff. The Town Roof project Bid opening was Tuesday June 11, 2019.

f. Tax Refunds – Selectman Ziobro made a motion to accept the tax refunds as presented. Seconded by Selectman Doering. **Motion Approved Unanimously.**

7. PUBLIC COMMENT – None

8. EXECUTIVE SESSION – Selectman Ziobro made a motion to move into Executive Session at 8:12pm to discuss pending litigation and personnel matters. Seconded by Selectman Doering. **Motion Approved Unanimously.** The Board of Selectman exited Executive Session at 8:26pm. No votes were taken.

9. ADJOURN – Selectman Ziobro made a motion to adjourn. Seconded by Selectman Doering. **Motion Approved Unanimously** at 8:26pm.

Respectfully Submitted,
Nicole Sokolowski