

**East Granby Board of Education
Meeting Minutes for
Monday, May 11, 2020**

Board Members Present (via Webex):

Mr. Bob Paskiewicz
Mr. Bob Ravens-Seger
Mr. John Welsh
Mr. John Corcoran
Mrs. Lynn Landolina
Mrs. Michele Holt

Board Members Absent:

Mrs. Karey Pond
Mrs. Lucia Ziobro
Mr. John Ziobro

Others Present (via Webex):

Melissa Bavaro-Grande, Acting Superintendent
Raymond Engle, Business Manager
Lisa Kline, Board Clerk
Amanda Cormier
Bonnie Jones
Marsie Luckenbach, EGHS Dean of Students
Patrick McKenney
Becky Hayes
J. Russell
Karen Gogel, Director Student Support Services
Timothy Phelan, EGMS Principal
Steve Mosher, IT
Kevin Dorr

I. Call to Order and Pledge of Allegiance

With a quorum present, Chairperson Bob Paskiewicz called the meeting to order at 7:07 p.m.

a. Approve minutes from the April 27, 2020 regular meeting and the April 30, 2020 budget workshop

MOTION: a motion was made by Bob Ravens-Seger, seconded by Michele Holt, to approve the April 27, 2020 regular meeting minutes as presented. *Motion approved unanimously.*

MOTION: a motion was made by Michele Holt, seconded by Bob Ravens-Seger, to approve the April 30, 2020 budget workshop minutes as presented. (FOR: Bob Paskiewicz, John Welsh, Michele Holt, and Lynn Landolina. ABSTAINED: John Corcoran and Bob Ravens-Seger). *Motion approved.*

b. Additions to Agenda

Item IVf. Facilities was added to the agenda.

c. Comments from Visitors - None

II. Chairperson's Report

a. Public Hearing Presentation

Bob Paskiewicz will present a 1.5% Board of Finance (BOF) directed budget and the 2.33% Board of Education (BOE) approved budget at the Public Hearing on May 12, 2020 at 7:30 pm. John Welsh cautioned Bob Paskiewicz that members of the community might ask Bob what the savings will be if we do not open schools in the fall and he should be prepared to answer the question. Melissa shared that districts are still waiting for guidelines from the state regarding summer school and discussion relevant to schools opening in the fall are in the initial stages. We will know more after May 20, 2020.

III. Superintendent's Report

a. Student Enrollment Numbers

Melissa shared the preliminary enrollment numbers for the 2020-2021 school year.

Kindergarten	52 students	3 sections
Grade 1	60 students	4 sections
Grade 2	58 students	3 sections
Grade 3	71 students	4 sections
Grade 4	66 students	3 sections
Grade 5	54 students	3 sections

Melissa will email this year's current enrollment numbers to board members.

b. End of Year Activities

Discussions and student surveys to plan for end of year activities have been taking place with students, administrators, Safe Grad, and Project Graduation.

c. Letter of Resignation

Melissa shared a letter of resignation from high school math teacher, Jennifer Unker, effective the end of this school year.

d. Third Party Payroll Organization

Raymond Engle informed the board members that an agreement was signed with Paychex, a payroll organization, to perform the district's payroll process, and eventually some of the Human Resource functions. Four quotes were considered. The estimated go live date is July 1, 2020.

IV. Committee Reports

a. Policy – Nothing to report at this time.

b. Budget – Previously discussed.

c. Curriculum – Nothing to report at this time.

d. Negotiations – Mediation for the non-certified personnel contract is scheduled for May 28, 2020 at 4:30 p.m.

e. Communication – A meeting will be scheduled later this week or early next week.

f. Facilities – Bob Paskiewicz will contact John Ziobro about scheduling a meeting.

V. Recommended Actions

a. Approve April 2020 Financials

MOTION: a motion was made by Bob Ravens-Seger, seconded by Michele Holt, to approve the April 2020 Financials as presented.

Raymond Engle shared that the remaining seven administrators will be moved from Anthem to ConnectiCare; we have reached a tentative agreement with our busing transportation company due to COVID19; and we are fully reconciled through March with the town for payroll, expenditures and grants. *Motion approved unanimously.*

b. Accept Letter of Resignation

MOTION: a motion was made by Bob Ravens-Seger, seconded by Michele Holt to accept, with regret, the letter of resignation from high school math teacher, Jennifer Unker. *Motion approved unanimously.*

VI. Agenda Items for Future Meetings

a. Close Out Old Capital Accounts

b. Update on End of Year Activities

c. COVID19 Impact and Expenses

VII. Comments from Visitors - None

VIII. Adjournment

MOTION: a motion was made by Bob Ravens-Seger, seconded by John Corcoran, to adjourn the meeting. *Motion approved unanimously.* The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Lisa Kline
Board Clerk

These minutes are issued pending Board of Education approval.