

**East Granby Board of Education**  
**Facilities Sub-Committee Minutes for**  
**Thursday, March 14, 2019**

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**Board Members Present:**

Mr. Bob Paskiewicz  
Mr. James Feeney  
Mr. John Ziobro

**Others Present:**

Dr. Patricia Charles, Interim Superintendent  
Sherry Holmes, Business Manager (8:45-9:00 am)

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**I. Call to Order and Pledge of Allegiance**

The policy sub-committee meeting was called to order at 8:00 a.m.

**II. HVAC Contract Proposals** - The committee reviewed the 3 proposals from TNE, F&F, and ESC. The committee favored the F&F contract pending the favorable response to the following questions:

1. How do current customers feel about the service? Dr. Charles will check references.
2. Did Mr. Feliciano part in good terms with TNE?
3. What is covered in the full service contract? Parts and labor?
4. If service occurs off hours under the full service contract, are parts and labor covered?
5. How many technicians does F&F have?
6. What is the response time from New Haven or will Jason provide the service as a resident of East Granby if it occurs in the early morning hours?

**III. HVAC Contract Proposals** – The DiBattisto Carl Allgrove Electrical Study was reviewed. Questions surfaced regarding the electrical draw of the 3 options. The committee asked if any of the options do not require an upgrade. Dr. Charles shared that the splits with the rooftop units were more expensive but more efficient. Additionally, Eversource is providing additional information about the electrical service going into Carl Allgrove School. She will ask Lorri DiBatisto the question about the 3 options.

**IV. Facilities Update** – Sherry Holmes provided an update on facilities issues including: Certified mold testing for moisture in certain classrooms at the high school came back as common mold found in homes. CT Steam Cleaning cleaned and sanitized the identified rooms (117, 118, 120, 125, and 128).

The HS/MS Burners 1 and 2 are not firing correctly. Tradesmen of New England (TNE) report that they are using “Band-Aids to replace parts and keep the system running. Dr. Charles met with week with TNE to discuss the potential to switch to a gas fired system. She is following up with Eversource to determine whether gas lines are possible either through the condo complex or from the street.

The committee asked Mrs. Holmes to check as to whether there is a history of the maintenance records obtainable from TNE. Dr. Charles will inquire with the town as to whether Dave Wing used School Dude or another program to track maintenance on equipment.

Mrs. Holmes reported that payment of bills is catching up. Tradesmen payments are up to date.

**V. Adjournment**

The meeting was adjourned at 9:00 a.m.

*These minutes are issued pending Board of Education approval.*