

East Granby Board of Education
Communications Sub-Committee Minutes for
Tuesday, December 4, 2018

Board Members Present:

Mrs. Sharon Shepherd
Mr. Bob Ravens-Seger
Mr. John Welsh

I. Call to Order and Pledge of Allegiance

The communications sub-committee meeting was called to order at 7:10 p.m. The Pledge of Allegiance was recited.

II. Website Updates

Discussion took place about who to call/contact when district/school information needs to be updated as it seems to be unclear to the community. They also discussed a desire to unify information across websites for schools, district and town and a desire to see school community events (sports/concerts/recognitions) posted on the district page so that the community can attend and be aware of them.

III. Budget Process

Board Members present discussed a desire to make timeline and calendar for budget meetings accessible to the public across school, district and town websites and improve turnout at budget workshops and presentations, possibly through email blasts or posting on district calendar.

IV. Volunteer Recognition/District Events

Board members present discussed a desire to publicize and invite the community to district events, particularly recognitions and concerts. Students and staff put a great deal of effort into preparing for these events and board members would like to see the community have an opportunity to support them.

V. Staff/Administrator Updates

Board members present discussed a desire to improve communication to parents in the event that key staff and administrators are out for extended periods of time as appropriate.

VI. General Communication

Board members present discussed a desire to create a means for the community to submit comments, questions, and/or suggestions for consideration so that the board can be aware of the community perspective.

VII. Adjournment - The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Sharon Shepherd
Board Secretary