

East Granby Board of Education
Facilities Sub-Committee Minutes for
Tuesday, October 23, 2018

Board Members Present:

Mr. Bob Ravens-Seger
Mr. Bob Paskiewicz
Mr. John Ziobro

Others Present:

Dr. Patricia Charles, Interim Superintendent
Mrs. Sherry Holmes, Business Manager
Mr. Dave Wing, Facilities Manager
Mr. Jim Hayden, First Selectman (9:00 a.m.)
Mr. David Kilbon, Board of Finance (9:00 a.m.)

I. Call to Order and Pledge of Allegiance

The Facilities Sub-Committee meeting was called to order at 8:00 a.m. The Pledge of Allegiance was recited.

II. Facilities

a. Bonding Package

Three proposals (Nutmeg, TNE, ESC) were received for the installation of air conditioning units at Carl Allgrove School. Mr. Ravens-Seger asked if they provided an apples-to-apples comparison. Dave Wing responded that they do. Dave also said that the quotes do not include the electrical upgrade. Mr. Ravens-Seger said \$75,000 is set aside for this purpose. We are waiting for the assessment of the electrical system by DiBattisto. John Ziobro clarified that EverSource brings the electricity to the pole and we do the rest. Dave Wing stated he favored the Environmental Services quote due to their solid network of technicians. Unit ventilators were discussed. Dave Wing finds them to be inefficient and likes the redundancy of the heat pump units. Mr. Ziobro asked what grade Mitsubishi pump would be installed. Energy credits may be possible with a higher grade unit. Mr. Wing will inquire. Air conditioning in the gym was discussed. Discussion ensued regarding whether we would be “opening a can of worms” to provide AC in one building and not in the others. Dr. Charles argued that not providing AC could be shortsighted given the space is the primary gathering spot for concerts, school productions, fairs, and the medical needs of students who are unable to fully regulate body temperature. Bob Paskiewicz suggested doing two separate proposals for bonding and let the voters choose. Dave Wing suggested including automation control like R.D. Seymour School which has an occupied and unoccupied temperature adjustment. Bob Ravens-Seger said the total bonding is approximately \$210,000. John Ziobro reiterated the need to find out the about the efficiencies of the various units and any potential rebates. Dave Wing will follow up. Dave Wing stated that we will go out to bid this June for the service contract. TNE currently has the contract. John Ziobro suggested writing the service contract with the Business Manager for the service contact and then awarding the electrical contract to leverage the best pricing. Dave Wing thought this was a good idea. The group discussed the hot water heater conversion to gas, whether a new hot water heater is needed, or whether the controls can be changed out as listed in the TNE quote.

b. Security Grant

The potential for applying for the CT School Security Competative Grant Program was discussed with Dave Kilbon and First Selectman Jim Hayden. Trooper Holcomb will conduct the needs assessment the first week of November 2018. A list of security items from the principals was discussed. The question of whether the items are wants or needs was considered. Mr. Kilbon stated that the Capital Plan has already been determined for the year. Items could be placed in the capital plan for the future. The group will reconvene after the safety audit and talk about potential sources of funding.

High School - 4-5 Trilogy locks

Cameras facing down the hill capable of reading license plates

Classroom blinds

Door buzzer in principal and assistant principal's offices

Middle School – Camera down driveway

Blinds for interior and exterior windows

Seymour - Window/door film in gym

Upgrade camera quality & recordable

Allgrove - Loudspeakers in men's and women's bathrooms, Art room,

Blacktop area, cafeteria bathroom, preschool play area

Cameras for the playscape, doors, and cafeteria

c. R.D. Seymour HVAC

Dave Wing provided photos of the burned control board, wiring harness and circuits. The problem is believed to be caused by a power surge. The wiring harness and plug-ins cannot be replaced until January 2019. A temporary fix has been identified that will raise the temperature to 69 degrees. Radiant panels in the classrooms will help supplement the heat. It is critical that teachers do not adjust the temperatures in the classrooms and overload the system. The principal has notified staff of the importance of not touching the thermostats. The potential of a warranty claim was suggested. Dave Wing said that the problem was not a failure of the equipment. The warranty is for 1 year. Dave checked with the Fire Marshal in the event auxiliary heaters are needed, however, he cautioned about the expense of using these units.

d. Building Updates

The committee reviewed the Fire Marshal's report with areas of correction identified. The group discussed the high school stage curtains and assembly for fire retardant properties. JR Clancy provided a quote to do the inspection for \$3,160. A lift is needed to perform the review. Dave Wing will coordinate this. The high school gym seating requires annual inspection. This was done by Hussy in the past. Striping for the fire lane at the front of the middle/high school will be completed by East Coast Striping for \$750. Dave Wing will follow up on the labeling of HVAC units.

III. Adjournment - The meeting was adjourned at 9:40 a.m.

These minutes are issued pending Board of Education approval.