

**East Granby Board of Education  
Regular Meeting Minutes for  
Monday, January 22, 2018**

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**Board Members Present:**

Mr. Bob Ravens-Seger  
Mr. Bob Paskiewicz  
Mrs. Sharon Shepherd  
Mrs. Karey Pond  
Mrs. Lucia Ziobro  
Mr. John Ziobro  
Mr. John Welsh

**Others Present:**

Dr. Christine Mahoney, Superintendent  
Mrs. Susan Greco, Business Manager  
Ms. Lisa Kline, Board Clerk  
Carolyn Blake, Visitor

**Board Members Absent:**

Mr. Robert Crocker  
Mr. Jim Feeney

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**I. Call to Order and Pledge of Allegiance**

With a quorum present, Bob Ravens-Seger, Chairperson, called the meeting to order at 7:00 p.m., and all recited the Pledge of Allegiance.

**a. Comments from Visitors Regarding Agenda Items – None**

**b. Additions to Agenda**

Dr. Mahoney requested to add item IVa. Approve Field Trip to the agenda.

**MOTION:** a motion was made by John Ziobro, seconded by Sharon Shepherd to approve adding item IVa. Approve Field Trip to the agenda. *Motion approved unanimously.*

Mr. Ziobro suggested adding Update on Transportation Contract to the agenda. Dr. Mahoney responded that there is nothing to report at this time.

**II. Chairperson's Report**

**a. Schedule Budget Workshops**

Budget workshops were scheduled for February 8, 2018 at 6:00 p.m., February 12, 2018 at 6:00 p.m., and February 26, 2018 at 6:00 pm. Dr. Mahoney asked Sharon Shepherd to meet with her later to discuss communication related to the budget process.

**b. Video Record Future Board Meetings**

Dr. Mahoney was informed that the video equipment at the senior/community center is not working properly and sometimes the video recordings are unusable and the high school auditorium and library are too noisy for recording board meetings. Additionally, it is cumbersome transporting materials and equipment to a different venue and recommended to continue holding Board of Education (BOE) meetings at Carl Allgrove School and changing venue as needed. John Ziobro suggested using Town Hall and stated that he spoke with Mark from GCTV and Nicole at Town Hall. Mark is available on Mondays for video recording and the hearing room at Town Hall is also available on Mondays.

**MOTION:** a motion was made by John Ziobro, seconded by Lucia Ziobro to add item IVb. Approve to Move All Regular Scheduled Board of Education Meetings to Town Hall. (FOR: Mr. Ravens-Seger, Mr. Paskiewicz, Mrs. Shepherd, Mrs. Pond, Mrs. Ziobro, and Mr. Ziobro. OPPOSED: Mr. Welsh). *Motion approved.*

**III. Superintendent's Report**

**a. Update on Plans for Community Forum**

Dr. Mahoney announced that the Community Forum will be held on Thursday, February 22, 2018 at the East Granby High School beginning at 6:00 p.m. Flyers will be posted at all of

the schools, town hall and public library. Information will be shared both school-wide and district-wide and available on the school website and GCTV. Mrs. Shepherd is concerned that the community will think the forum applies to students in the secondary grades only and would like to encourage parents at all grade levels to attend. She suggested providing information that specifically states what the forum is about and who should attend. Dr. Mahoney and the administrators discussed the format and content of the forum and how to get the parents at all grade levels involved.

#### **IV. Recommended Actions**

##### **a. Approve Field Trip**

Dr. Mahoney presented a field trip, in a combined effort with Windsor Locks Public Schools, for students in grades 10-12 to travel to Boston Massachusetts and Providence Rhode Island to tour area colleges. Students will depart on March 7, 2018 and return on March 8, 2018. The cost per student, paid by the student, is \$249-\$289 depending upon the number of participants.

**MOTION:** a motion was made by Mrs. Pond, seconded by Mrs. Shepherd to approve the field trip to Boston Massachusetts and Providence Rhode Island on March 7<sup>th</sup> and 8<sup>th</sup> 2018 as presented. **Motion approved unanimously.**

##### **b. Approve to Move All Regular Scheduled Board of Education Meetings to Town Hall**

John Ziobro recommended that the BOE change venues in order to video record meetings and recommended that Town Hall be the default venue. Many community members have requested that we video record BOE meetings so they can view them at a later time if they are unable to attend. It also does not cost any money to video record the meetings.

**MOTION:** a motion was made by John Ziobro, seconded by Lucia Ziobro to move all regular scheduled Board of Education meetings to Town Hall.

John Welsh does not see the need to change venues. The BOE has an Open Door policy and the meetings are transparent. If community members are unable to attend, they can read the minutes. Nothing needs to be verbatim and he agrees with Dr. Mahoney to continue holding meetings at Carl Allgrove School and changing venues to video record meetings as needed. Bob Paskiewicz commented that the BOE conference room is not ideal for audience members and video recording meetings shows the BOE's transparency. Susan Greco asked board members to consider that she may need to access her computer, especially during budget time. Holding meetings next to the BOE office is convenient for accessing documents. Transporting materials and equipment can be challenging especially in inclement weather. Dr. Mahoney is concerned about connectivity (Wi-Fi) at Town Hall and the placement of the screen and whiteboard. She is also concerned that executive sessions may accidentally be recorded if the equipment is left unattended. Other concerns and suggestions discussed where accessing a key to Town Hall, assisting with transporting materials and equipment, holding budget workshops at Carl Allgrove School and then relocating to Town Hall for the BOE regular meeting, and moving to an alternate room in Town Hall in the event there is executive session. Karey Pond recommended that Town Hall be the default venue and using Carl Allgrove School when the Superintendent and the Board Chairperson decide it is best to so do for a particular meeting. John Welsh indicated that the BOE would need to make a motion to move the meeting to another venue based on John Ziobro's motion and suggested following the advice of Dr. Mahoney. Mrs. Shepherd suggested figuring out the logistics without the motion.

**MOTION:** a motion was made by John Ziobro, seconded by Karey Pond to withdraw the earlier motion to move all regular scheduled Board of Education meetings to Town Hall. **Motion approved unanimously.**

Bob Ravens-Seger would like the BOE to make a good faith effort to video record BOE meetings.

**MOTION:** a motion was made by John Ziobro, seconded by John Welsh to video record future regular scheduled Board of Education meetings at Town Hall unless the venue is not deemed appropriate by the Superintendent and Board Chairperson. (FOR: Mr. Ravens-Seger, Mr. Paskiewicz, Mrs. Shepherd, Mrs. Pond, Mrs. Ziobro, and Mr. Ziobro. ABSTAINED: Mr. Welsh). **Motion approved.**

**V. Comments from Visitors**

Carolyn Blake commented on the number of fundraisers at the elementary school level and is concerned about the feelings of students that do not participate and asked that consideration be made moving forward.

**VI. Superintendent's Mid-Year Evaluation**

*(Executive Session, if required, is held in accordance with P.A. 75-342)*

**VII. Adjournment**

**MOTION:** a motion was made by Bob Paskiewicz, seconded by John Ziobro to adjourn the meeting. **Motion approved unanimously.** The meeting adjourned at 10:05 p.m.

Respectfully submitted,

Lisa Kline  
Board Clerk

*These minutes are issued pending Board of Education approval.*

**East Granby Board of Education  
Executive Session Meeting Minutes for  
Monday, January 22, 2018**

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**Board Members Present:**

Mr. Bob Ravens-Seeger  
Mr. Bob Paskiewicz  
Mr. John Welsh  
Mrs. Sharon Shepherd  
Mrs. Karey Pond  
Mrs. Lucia Ziobro  
Mr. John Ziobro

**Others Present:**

Dr. Christine Mahoney, Superintendent

**Absent:**

Mr. Rob Crocker  
Mr. Jim Feeney

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The Executive Session was called to order at 8:12 p.m.

**MOTION:** a motion was made by Karey Pond, seconded by Bob Paskiewicz, to move into Executive Session for the purpose of the Superintendent's Mid-Year Evaluation. The board invited Dr. Mahoney to attend. **Motion approved unanimously.** The Executive Session was called to order at 8:12 p.m.

The Board returned to regular session at 10:04 p.m.

**MOTION:** a motion was made by Bob Paskiewicz, seconded by John Ziobro, to adjourn the meeting. **Motion approved unanimously.** The meeting adjourned at 10:05 p.m.

Respectfully submitted,

Sharon Shepherd  
Board Secretary