

**East Granby Board of Education  
Regular Meeting Minutes for  
Monday, December 12, 2016**

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**Board Members Present:**

Mr. Joe Doering  
Mrs. Michele Holt  
Mr. Bob Ravens-Seeger  
Ms. Jennifer Cook  
Mr. John Welsh (left 8:07)

**Others Present:**

Dr. Christine Mahoney, Superintendent  
Mrs. Susan Greco, Business Manager  
Ms. Lisa Kline, Board Clerk  
Emily Farmer, Student Representative

**Board Members Absent:**

Mrs. Kim Brassard  
Mr. Brandon Freeman  
Mr. Robert Crocker  
Mr. Jim Feeney

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**I. Call to Order and Pledge of Allegiance**

With a quorum present, Joe Doering, Chairperson, called the meeting to order at 7:04 p.m., and all recited the Pledge of Allegiance.

**a. Approve Minutes from the November 14, 2016 and the November 28, 2016 Regular Meetings**

**MOTION:** a motion was made by Mr. Ravens-Seeger, seconded by Mr. Welsh, to approve the November 14, 2016 minutes as presented. *Motion approved unanimously.*

**MOTION:** a motion was made by Mr. Ravens-Seeger, seconded by Mr. Welsh, to approve the November 28, 2016 minutes as presented. *Motion approved unanimously.*

**b. Additions to Agenda - None**

**c. Comments from visitors regarding agenda items - None**

**II. Student Representatives Report**

Emily Farmer reported that high school students recently held a food drive for the food pantry and a toy drive to gather toys to distribute to children in the town. They will be holding a glove and mitten drive next. The National Honor Society students are putting together care packages for the homeless in East Granby.

**III. Chairperson's Report**

**a. Update on Efficiency Study**

Mr. Doering shared that Joe Townsley met with Dr. Mahoney and Susan Greco and Mr. Doering would like to know the cost per pupil after the ED001 report is audited by the state.

**IV. Superintendent's Report**

**a. District Management Council Participation Request**

Dr. Mahoney reviewed information regarding the District Management Council (DMC) that was shared at the last board meeting so that a motion can be made whether or not to participate. Mrs. Holt asked if the board will receive a written report. Dr. Mahoney replied that the DMC will provide information after the project is completed.

**b. Follow Up to Vision/Strategy Session, Schedule Community Forum**

Dr. Mahoney has invited the representatives from the Office Depot Educational Division to the Community Forum to talk about the Technologically Agile Learner. The community will have an opportunity to provide input. Administrators are currently asking teachers and students to provide their input. Mrs. Holt suggested the use of technology so that people who cannot physically attend the forum can still participate. Dr. Mahoney would like to schedule the Community Forum for January 26, 2017.

**c. FIRST READ: Policies 3453, 3520.13, 3541.311, 3541.312 and P.A. 16-189**

A decision was made to move on to item VI. Recommended Actions and return to this item later.

## **VI. Recommended Actions**

### **a. Approve November 2016 Financial Report**

Susan Greco reported that line item #111 reflects a deficit due to the hiring of the additional fourth grade teacher and employee changes. She also shared that retroactive adjustments will need to be made to line item #112 once the non-certified union contract negotiation process is complete. Mrs. Greco explained that line items #121 and #125 will be heavily utilized this year due to long term teacher absences. We are waiting on invoices from vendors for line item #510 and very few tuition invoices have been received for line items #561 & #563. Due to increased legal consultation, Mrs. Greco anticipates line item #811 will be expended.

**MOTION:** a motion was made by Mr. Ravens-Seger, seconded by Ms. Cook, to approve the November 2016 Financials as presented. *Motion approved unanimously.*

### **b. Approve District Management Council Participation Request**

Dr. Mahoney explained that the cost to participate in the District Management Council (DMC) project depends on the scope and the number of participants. The DMC allows us to pay the fee over the course of two academic years. Mr. Doering recommended using non-recurring funds or balancing the amount between two budget years.

**MOTION:** a motion was made by Mr. Ravens-Seger, seconded by Ms. Cook, to approve participation in the project outlined by the District Management Council and enter into this project in the amount not to exceed \$20,000 for the period beginning in the 2016-2017 school year and moving forward. *Motion approved unanimously.*

Dr. Mahoney will contact a DMC representative regarding participation in the next board meeting.

### **c. Approve Field Trip**

Dr. Mahoney presented a field trip for girls in grades 8-12 interested in science/engineering forensic, digital forensic and medical science to travel to Bay Path University in Longmeadow, Massachusetts on March 15, 2017 to gain exposure to higher education related to science, engineering, and technology. The cost is covered by Bay Path University; there is no cost to students.

**MOTION:** a motion was made by Mr. Ravens-Seger, seconded by Mrs. Holt to approve the field trip to Bay Path University in Longmeadow Massachusetts on March 15, 2017 as presented. *Motion approved unanimously.*

## **IV. c. FIRST READ: Policies 3453, 3520.13, 3541.311, 3541.312 and P.A. 16-189**

Dr. Mahoney highlighted the proposed revisions for the following policies; 3453 – School Activity Funds, 3541.311 - Transportation, 3541.312 – Daycare Center Transportation and introduced new policy 3520.13 – Student Data Protection and Privacy/Cloud-Based Issues. The highlighted sections of policy 3520.13 will be place in a separate excerpt for teachers and will include a Staff Request for Approval of Technology Resources form. Public Act 16-189 was also revisited. A second read of these documents will be available at the next board meeting before a motion to approve them is made.

## **V. Committee Reports**

**a. Policy** – Previously discussed.

**b. Budget** – Dr. Mahoney asked that board members send her their ideas regarding information so she can include it in the next edition of Let's Talk Turkey. Dr. Mahoney announced that the Board of Finance wants the budget drivers by January 17, 2017.

**c. Curriculum** – Dr. Mahoney reported that curriculum revisions are ongoing.

**d. Facilities** – Dr. Mahoney reported that Carl Allgrove School will be closed during the winter break because the heat will be shut off in order to make repairs to the boiler.

**e. Negotiations** – Joe Doering is hopeful that negotiations for the certified contract will be completed this week.

**f. Communications** – Nothing to report.

## **VII. Board Representative Reports**

**a. CREC** – Joe Doering reported that mediation sessions for SHEFF Management Plan are going on and a legislative breakfast was recently held in Windsor. The next legislative breakfast is scheduled for January 26, 2017. Dr. Mahoney reported that superintendents received an email inviting them to participate in a conference call next week regarding the re-organization of CHOICE in order to provide better services to the students.

**b. CABE** – Nothing to report.

- VIII. Agenda items for Future Meeting**
- a. Update on Efficiency Study**
  - b. District Management Council**
  - c. East Granby Youth Action Council/Communications Sub-Committee Meeting**
  - d. Executive Session – Approve Certified Contract**

**IX. Comments from Visitors - None**

**X. Executive Session – Negotiations**

A quorum was no longer present; therefore, an executive session was not held.

**XI. Adjournment**

**MOTION:** a motion was made by Mr. Ravens-Seger, seconded by Mrs. Holt, to adjourn the meeting. ***Motion approved unanimously.*** The meeting adjourned at 8:21 p.m.

Respectfully submitted,  
Lisa Kline  
Board Clerk

*These minutes are issued pending Board of Education approval.*