

**To:** Christine Gallagher, Town Clerk

**From:** Rosalie McKenney  
Land Use Administrative Assistant

**Date:** 6/09/16

**RE:** Meeting Cancellation

The regularly scheduled meeting of the East Granby Planning & Zoning Commission for 06/14/16 is cancelled for lack of business. The Commission will utilize this meeting date to hold a public workshop on the 2014 Plan of Conservation and Development. The regularly scheduled meetings for 7/12/16 & 8/09/16 are also cancelled due to vacation schedules by staff and Commission members. If any applications are received during these months, a special meeting will be held to address the application. Though cancelled, the receipt dates for any applications will be the aforementioned meeting dates as appropriate.

Cc: Board of Selectmen