

COMMUNITY CONNECTIVITY GRANT PROGRAM (CCGP) GRANT PROGRAM APPLICATION

Grant applications will be accepted until 4:00 p.m. on Friday, July 21, 2023.

Section 1 - Identification and Required Documentation

The Identification and Documentation criteria will provide general information about the applicant and the proposed project, as well as an endorsement by the Municipality.

1.1 Applicant Municipality:

Town/ City of: _____

Street Address / PO Box: _____

Zip Code: _____ Council of Government: _____

1.2 Authorized Signatory Information: Note: The title of the Authorized Signatory may be changed to reflect the appropriate title with respect to your municipality's form of government (i.e., Mayor, Town Manager, First Selectman, etc.)

Full Legal Name: _____

Title: _____

Telephone Number: _____ Ext: _____

Email Address: _____

1.3 Applicant Information (Applicant is the individual filling out the application for the Municipality):

Name: _____

Title: _____

Telephone Number: _____ Ext: _____

Email Address: _____

1.4 Primary Project Contact (technical lead responsible for overseeing project design)

Name: _____

Title: _____

Telephone Number: _____ Ext: _____

Email Address: _____

1.5 Project Cost / Funding Requested

Requested amount of funding for this project (cannot exceed \$800,000):

\$_____

1.6 Proposed Project Information:

Project Name:_____

Short description of proposed improvements:

Project location (Street name, state route number if applicable, address, GPS coordinates, etc.):

Does this project impact state-owned Right-of-Way? If yes, please provide the location and a brief explanation.

1.7 How would you best identify the type of improvement proposed:

- | | |
|---|---|
| <input type="checkbox"/> Complete Streets | <input type="checkbox"/> Improvements for Bicycles |
| <input type="checkbox"/> Speed Reduction Strategies | <input type="checkbox"/> Improvements for Transit users |
| <input type="checkbox"/> ADA/Access improvements | <input type="checkbox"/> Multi-Use Path |
| <input type="checkbox"/> Improvements for Pedestrians | <input type="checkbox"/> Other: _____ |

1.8 For what type(s) of facilities does this project propose to improve connectivity to?

- | | |
|--|--|
| <input type="checkbox"/> Community/Central Business Centers | <input type="checkbox"/> Education Centers (Schools) |
| <input type="checkbox"/> Commercial District (Shopping/Dining) | <input type="checkbox"/> Tourist Sites |
| <input type="checkbox"/> Major Employment Centers | <input type="checkbox"/> Recreational Facilities |
| <input type="checkbox"/> Municipal Facilities | <input type="checkbox"/> Transit Facilities |
| <input type="checkbox"/> Residential | <input type="checkbox"/> Other: _____ |

1.9 Complete Streets and ADA

Does your Municipality currently have a Complete Streets Plan?

Yes No If yes, please provide link:_____

Does your Municipality currently have a Complete Streets Policy?

Yes No If yes, please provide link:_____

Does your Municipality currently have an ADA Transition Plan?

Yes No In Development - please explain:_____

If yes, please provide link:_____

1.10 Endorsement and Recommendation of Project

This page must be completed and signed to certify that the project is endorsed and supported by the Municipality. This document must be signed and included for the application to be considered complete.

Endorsement and Recommendation of Project by the Municipality

This page must be read and signed by the Authorized Signatory of the Municipality in order for the municipality/project to be considered for CCGP funding.

My signature below, as Authorized Signatory of the City/Town of, _____ indicates acceptance of the following and further certifies that:

1. I understand that should this grant application be approved, I will be required to sign an assistance agreement/contract with the assigned administering agency delineating the terms and conditions of this grant;
2. I will comply with any grant terms and conditions required by the administering agency;
3. I understand that various permits may be required by the administering agency or other agencies as required by either the Connecticut General Statutes or Connecticut regulations, or federal law;
4. I understand that funding associated with this grant application is one-time in nature and that there is no obligation for additional funding from the Connecticut Department of Transportation;
5. I understand that if this project warrants a Connecticut Environmental Policy Act (CEPA) review pursuant to Sections 22a-1 through 22a-1h of the Connecticut General Statutes that I will comply with such an environmental assessment. Further, if additional work is required to comply with CEPA I understand that there are costs associated with such a review and that the Municipality is in a position to continue with the proposed project despite this cost;
6. I understand that this application will be examined by the Connecticut Department of Transportation for consistency with the State Plan of Conservation and Development and that I may be contacted if additional information is required for that review;
7. I understand that projects which convert twenty-five or more acres of prime farmland to a nonagricultural use will be reviewed by the Commissioner of Agriculture, in accordance with Section 22-6 of the Connecticut General Statutes; and
8. I will supply the Connecticut Department of Transportation with all documentation supporting my authority to enter into an assistance agreement, including but not limited to applicable certified minutes and by-laws from the Municipality denoting my authority to apply for the grant and the authority to enter into such an agreement should a grant be awarded.
9. I understand that if this application leads to the award of a CCGP funding for this project, that no payment will be made for project expenses incurred prior to the start date or after the end date (as set forth in the fully executed contract), without advance written approval by the administering state agency.
10. I have read, in full, and agree to follow the requirements of, the Connecticut Community Connectivity Grant Program (CCGP) Guidelines and Project Administration Guide.

Authorized Signatory's Name (Please Print) _____

Title _____

Signature _____ Date _____

Section 2 – Description of Project and Purpose and Need

Provide a description of the proposed improvements as well as the purpose and need of the project. Project description should be clear and detailed so that a reviewer can easily understand the location and type of improvements. Purpose and need should clearly identify the current deficiencies or needs in the area that the proposed project would address. The narrative should also show how the project complements local and/or regional plans such as Complete Streets, Bike/Ped, Safety, and/or ADA transition plans.

Note: Please provide an aerial map in PDF format showing the location(s) and limits of the project.

Map should also identify any active transportation generators that the proposed project would improve connectivity to. This may include but not limited to community/central business centers, commercial districts, employment centers, municipal facilities, residential, education enters, transit facilities, recreational facilities, etc. Additionally, this map should identify any underserved communities (if applicable) that would benefit from the project.

Section 3 –Community Benefit

Please provide a description of how the proposed project would benefit the community and provide improvements in terms of **safety, accessibility, connectivity, and equity**.

Data¹ may be used to demonstrate how the project would equitably improve safety, accessibility, and connectivity within the context of the community. Narrative should also describe how the proposed project will create opportunities for residents and businesses by providing equitable levels of access to affordable and reliable transportation, including underserved communities. Available data¹ may be used to demonstrate how the project benefits underserved communities.

Note : In addition to the required description in this section, applicant may attach letters of support from the immediate community, public officials, Council of Government or advocate groups.

¹ Applicants are encouraged to use available data including that found on the [Department's Open Data Portal](#) or other sources such as: [CT Crash Repository](#), [CT GeoData Portal](#), [EPA Environmental Justice Screening and Mapping Tool](#) or other state, federal, or local sources.

Section 4 – Budget

A detailed cost estimate shall be submitted with this application. A sample cost estimate form can be found on the Community Connectivity Program webpage at: <http://ctconnectivity.com/ccgp/>. Cost estimates should provide enough detail and accuracy to demonstrate that the proposed project can realistically be accomplished within the requested grant amount. Cost estimate must show that reasonable thought went into the planning of the proposed improvements. Major construction items should be included to demonstrate comprehension of the complexity of the overall project

If the project cost estimate exceeds the requested grant amount, the Municipality should explain or demonstrate the ability to complete the project with local funds or other resources. Federal funds cannot be used as a contributory source for CCGP.

Section 5 – PROJECT READINESS

Please provide background and a description of the level of development that has gone into this project so far. This will help to answer the question of whether the project can be realistically completed within the proposed timeline and with the requested grant amount. Also include a description of known potential impacts (or enhancements) relating, but not limited, to environmental, historical, natural, or social resources, as well as rights-of-way and/or state-owned facilities.

For example, an application with evidence of scoping, outreach and/or preliminary engineering work can increase confidence in the resulting schedule and estimate.

Please attach the following additional information in digital format, as applicable:

- Comprehensive Concept Plans
- Preliminary Engineering Plans (if available)
- Proposed project schedule (estimate for final design completion, construction start and completion, etc.)

1.10 Endorsement and Recommendation of Project

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Endorsement and Recommendation of Project by the Municipality

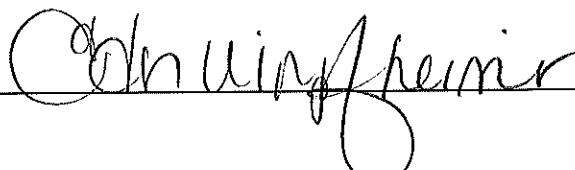
This page must be read and signed by the Authorized Signatory of the Municipality in order for the municipality/project to be considered for CCGP funding.

My signature below, as Authorized Signatory of the City/Town of, East Granby
indicates acceptance of the following and further certifies that:

1. I understand that should this grant application be approved, I will be required to sign an assistance agreement/contract with the assigned administering agency delineating the terms and conditions of this grant;
2. I will comply with any grant terms and conditions required by the administering agency;
3. I understand that various permits may be required by the administering agency or other agencies as required by either the Connecticut General Statutes or Connecticut regulations, or federal law;
4. I understand that funding associated with this grant application is one-time in nature and that there is no obligation for additional funding from the Connecticut Department of Transportation;
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9. I understand that if this application leads to the award of a CCGP funding for this project, that no payment will be made for project expenses incurred prior to the start date or after the end date (as set forth in the fully executed contract), without advance written approval by the administering state agency.
10. I have read, in full, and agree to follow the requirements of, the Connecticut Community Connectivity Grant Program (CCGP) Guidelines and Project Administration Guide.

Authorized Signatory's Name (Please Print) Eden Wimpfheimer

Title First Selectwoman

Signature  Date 07/19/2023

Activity Nodes



New Family

Church - Dining

Retail Dining

Campus

Active Retail

Town of East Granby Complete Streets Policy

1. VISION

Complete Streets are designed and operated to provide safety and accessibility for all the users of our roadways, trails and transit systems, including pedestrians, bicyclists, transit riders, motorists, commercial vehicles, and emergency vehicles and for people of all ages and of all abilities. Furthermore, Complete Streets principles contribute toward the safety, health, economic viability, and quality of life in a community by providing accessible and efficient connections between home, school, work, recreation, and retail destinations by improving the pedestrian and vehicular environments throughout communities.

2. GOALS

The goal of the Complete Street Policy is to ensure our Town roadways complement and enhance the surrounding land use and neighborhood character and accommodate all users, including drivers, bicyclists, pedestrians and transit patrons, older residents, children, and persons with mobility impairments. The specific goals are:

- a. To increase safety and access for all ages, abilities, and modes;
- b. To create better connections between municipal facilities, recreational facilities, and residential areas;
- c. To improve access to transit opportunities;
- d. To integrate traffic calming measures to assist with safe movement of other user groups;
- e. To make connections to the Town's Village Center.

3. GUIDING PRINCIPLES

It is recognized that each Complete Street is unique, and the following principles shall guide the development of transportation projects:

- a. Shall be suitable and appropriate to the function;
- b. Shall be sensitive to the neighborhood context and neighborhood needs;
- c. Shall be flexible in project design to ensure that all users have basic safe access and use;
- d. Shall be considered a component of a comprehensive, integrated, and interconnected transportation network that allows all users to choose between different modes of travel; and
- e. Shall be consistent and compatible with the Town's Plan of Conservation and Development.

4. APPLICABILITY AND SCOPE

All Transportation Improvements and phases fall under this policy. Complete Streets principles will be applied to all Town- or State-sponsored improvements and all privately funded projects and developments that impact the right-of-way. The Town will approach every planned Transportation Improvement as an opportunity to create safer and more accessible streets for all users. Transportation improvements include, but are not limited to, planning, programming, designing, engineering, construction and reconstruction, operation and maintenance.

Maintenance activities alone are not Complete Streets Improvements, nor should they prompt street improvements that necessitate Complete Streets consideration except those improvements that may be necessary to satisfy legal mandates such as the Americans with Disabilities Act.

Complete Streets policy objectives may be achieved by implementing single elements into a project, completing a series of improvements over the course of time, or by developing major network level improvements.

5. IMPLEMENTATION

The Town of East Granby (Town) will plan, design, construct, operate and maintain appropriate facilities for pedestrians, bicyclists, transit riders, motorists, children, the elderly and people of all abilities in all new construction, reconstruction, and repaving improvements subject to the exceptions contained herein.

Complete Streets implementation should be constantly evaluated for success and opportunities for improvement. The Town will adopt performance measures to gauge implementation and effectiveness of the following policies.

- The Town shall make Complete Streets practices a routine part of everyday operations, shall approach every transportation project and program as an opportunity to improve streets and the transportation network for all users, and shall work in coordination with other departments, agencies, and authorities to achieve Complete Streets.
- Town shall review and either revise or develop proposed revisions to all appropriate planning documents (master plans, open space and recreation plan, etc.), zoning and subdivision codes, laws, procedures, rules, regulations, guidelines, programs, and templates to integrate Complete Streets principles in all Street Projects on streets, as well as potential off-road trails and paths.

a. Cooperation and collaboration

The implementation of Complete Streets will require cooperation and collaboration between multiple stakeholders on a regular basis. As such, the Town will take the following steps to facilitate the process:

- The Land Use Department shall review and propose revisions to all appropriate land use ordinances, policies, and regulations to support the implementation of Complete Streets.
- The Town Engineer shall review, revise, or recommend changes to all policies, procedures and design standards associated with site plan and other requirements for public and private development to ensure best practices are utilized to support Complete Streets.
- The Town shall continue to identify regional, state, and federal funds to implement Complete Streets Improvements to supplement the Town's Capital Improvement Program.
- The Town shall promote collaboration and coordination between Town departments and other transportation and planning agencies, including the Connecticut Department of Transportation and Capital Region Council of Governments that work within the Right-of-Way and utilize the transportation network for programmatic purposes to make the most efficient use of limited financial resources.

b. Exceptions

The Town is committed to Complete Streets and application of this policy and/or Complete Street principles will begin at the earliest phase of a project, except in the following extraordinary circumstances:

- Where pedestrians and bicyclists are prohibited by law from using the Facility. (In such an instance, alternative facilities and accommodations shall be considered within the same transportation corridor.)
- If the cost of constructing Complete Streets Improvements is disproportionate to the current need or anticipated future demand for such improvements.

6. BEST PRACTICES -- DESIGN GUIDANCE

The Town will follow accepted or adopted design standards and use the best and latest design standards available, including the following:

- American Association of State Highway and Transportation Officials (AASHTO)
 - A Policy on Geometric Design of Highways and Streets (6th Edition, 2011)
 - Guide for the Development of Bicycle Facilities (4th edition, 2012)
 - Guide for the Planning, Design and Operations of Pedestrian Facilities (2004)

- American Planning Association (APA)
 - Complete Streets: Best Policy and Implementation Practices (2012)
 - U.S. Traffic Calming Manual (2009)
- Federal Highway Administration (FHWA)
 - Manual of Uniform Traffic Control Devices (MUTCD)
 - PEDSAFE: Pedestrian Safety Guide and Countermeasures Selection System
- Institute of Transportation Engineers (ITE)
 - Designing Walkable Urban Thoroughfares: A Context Sensitive Approach (2010)
- National Association of City Transportation Officials (NACTO)
 - Urban Bikeway Design Guide (2nd edition, 2014)
 - Urban Street Design Guide (2013)
- U.S. Architectural and Transportation Barriers Compliance Board
 - Accessible Rights-of-Way: Design Guide



**RESOLUTION
ADOPTING A COMPLETE STREETS POLICY FOR THE
TOWN OF EAST GRANBY**

WHEREAS, the Town of East Granby actively promotes safe streets through design, education and enforcement of all of its transportation network; and

WHEREAS, Complete Streets are Right-of-Ways that are planned, designed, constructed, operated and maintained in such a way as to enable safe, comfortable and convenient access along and across the Right-of-Way by users of all ages and abilities, including but not limited to, pedestrians, bicyclists, transit riders, motorists, emergency, freight and commercial vehicle operators; and

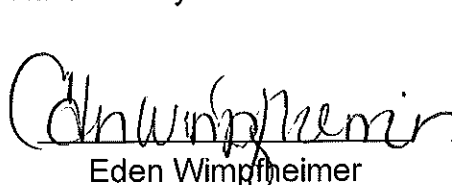
WHEREAS, Complete Streets may include facilities and amenities, including but not limited to, pavement markings and signs; sidewalks and pedestrian safety improvements such as medians, curb extensions and crosswalks; ADA (Americans with Disabilities Act) accessible curb ramps and accessible pedestrian signals; transit shelters and signage and improved pedestrian and bicycle access to transit stops and stations; bicycle detection at intersections and wide travel lanes, bike lanes, or shared use lanes; bicycle parking facilities; street trees, landscaping, street lighting, street furniture; and adequate drainage facilities, including opportunities for storm water quality treatment facilities; and


WHEREAS, the Town's Plan of Conservation and Development has specifically recommended walkability and pedestrian and bike friendly development as an important goal and policy; and


WHEREAS, the Town has established a Village Center Master Plan to assist in Planning Complete Streets within the Village Area and to make important connections to existing residential areas, commercial and recreational corridors and to the Town Hall and School Complex; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SELETMEN OF EAST GRANBY that the attached Complete Streets Policy is adopted and shall be applicable to the planning and design of all new transportation and Complete Streets Improvements initiated after the adoption hereof.

This RESOLUTION is APPROVED AND EXECUTED this 12th day of July, 2023, by the East Granby Board of Selectmen.


Eden Wimpfheimer
First Selectwoman


Steven Hall
Selectman


Paul Oliva
Selectman



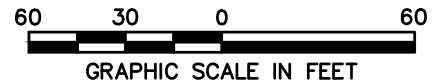
CONCEPTUAL SIDEWALK EXTENSION
 MEMORIAL DRIVE
 EAST GRANBY, CT



400 Capitol Boulevard, Suite 301
 Rocky Hill, CT 06067
 860-885-1055 | www.chacompanies.com



CONCEPTUAL SIDEWALK EXTENSION
MEMORIAL DRIVE
EAST GRANBY, CT





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TOWN OF EAST GRANBY

INCORPORATED 1858

P.O. BOX 1858 • EAST GRANBY, CONNECTICUT 06026

SENIOR SERVICES
PHONE 860-653-4371
FAX 860-653-4017

July 19, 2023

CT Department of Transportation
Community Connectivity Grant Program
2800 Berlin Turnpike
P.O. Box 317546
Newington, CT 06131

To whom it may concern:

I am pleased to write a letter in support of the Community Connectivity Grant being submitted by the Town of East Granby.

Having the requested improvements to create sidewalks and connect our residential areas to our main town campus will directly impact the lives of our senior citizens for the better. As the Director of the Senior Center, I am cognizant that the ability to safely and easily walk in your community can help older adults maintain social ties and avoid social isolation. Older adults are much more likely to talk with neighbors, shop and dine in local stores and connect with their community members when they have the ability to access others easily. This connection is vital to a happier life and fulfilling retirement.

In addition, the health benefits of walking are indisputable and can help with many of the conditions facing our senior population today. Physical activity like walking can reduce pain and improve function for those suffering from arthritis and other chronic conditions. Walking can strengthen bones and help prevent osteoporosis as well as lowering the risk of heart disease, stroke and diabetes.

I fully support the efforts of the Town of East Granby as they seek external funding to support connecting our community. This project will provide a vital resource for our senior citizens in East Granby and help to reduce social isolation and improve overall health and well-being which will benefit not only our senior citizens but the larger community as well.

Sincerely,

Kelly Jacobs, Director
East Granby Senior Center

TOWN OF EAST GRANBY

INCORPORATED 1858

EAST GRANBY, CONNECTICUT 06026

SOCIAL SERVICES
PHONE (860) 413-3328
FAX (860) 413-9921

July 19, 2023

CT Department of Transportation
Community connectivity Grant Program
2800 Berlin Turnpike
Newington, CT 06131

To whom it may concern:

It is my pleasure to write this letter of support for the Town of East Granby's application for the Connectivity Grant for sidewalks throughout our Town campus area.

As the Director of Social Services for the Town of East Granby I am enthusiastic about the Village Center Master Plan and the many benefits it will provide for our residents. The sidewalk component of this project in particular will have a positive impact on the population I work with. In my role, I assist our lower income residents, many living on a fixed income as senior citizens or due to a disability and others who are facing financial hardship, either temporary or long-term. With these circumstances comes limited transportation and health concerns. By improving the walkability of our community we will be directly improving the lives of these residents.

The sidewalks will play a vital role in community life here in East Granby. By connecting neighbors to the Village Center we can create more opportunities for people to get to know their neighbors and reduce social isolation. For the population I work with, the sidewalks would generate opportunities for improved physical activity and mental health.

In conclusion, I fully support the efforts of the Town as they seek financial funding for this project. Overall the connectivity of the sidewalks will benefit our residents at large and support a strong sense of community here in East Granby.

Sincerely,

Elise Cosker
Director of Social Services

20 CENTER STREET, EAST GRANBY, CONNECTICUT 06026

Monique Gerken
East Granby Public Library
24 Center Street
East Granby, CT 06026
860-653-3002
moniqueg@egpl.org

July 17, 2023

To Whom It May Concern:

I am writing to express my strong support for the development and expansion of sidewalks in East Granby. I believe that investing in a comprehensive sidewalk infrastructure will bring numerous benefits to our community, making it safer, more accessible, and ultimately enhancing the overall quality of life for all residents.

First and foremost, sidewalks provide a safe and designated space for pedestrians, separating them from vehicular traffic. By creating a dedicated path for walking and running, we can significantly reduce the risks of accidents and enhance the safety of pedestrians, including children, the elderly, and individuals with mobility challenges. Currently, our middle and high school students do not have the ability to walk safely from school to the library on foot. And while this project would not address the entire route, this would be an exciting start to make the library more accessible to foot traffic.

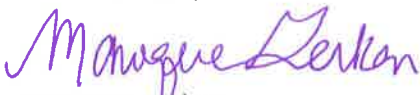
As the Library Director, I am always looking for ways to foster a stronger sense of community among our patrons and residents. Walking paths facilitate conversations, community engagement, and opportunities for neighbors to connect. Sidewalks also encourage residents to explore their surroundings, supporting local businesses and enhancing the vibrancy of our town's commercial areas.

Furthermore, the presence of well-designed sidewalks can enhance the aesthetic appeal of our town. Sidewalks adorned with trees and flowers will complement our tree-lined medians beautifully.

I wholeheartedly support the development and expansion of sidewalks in East Granby.

Thank you for your consideration of our grant request.

Yours Sincerely,



Monique Gerken
Library Director

Robin Newton, AICP, CZEO
Director of Planning & Economic Development

July 18,2023

Dear Robin,

As Chairman of the East Granby Economic Development Commission, I am writing you this letter in support of the town's application for the Connectivity Grant for sidewalks through the Town Campus. As you very succinctly described in the application, this project perfectly aligns with our recently completed Village Center Master Concept Plan (VCP) as well as our Plan of Conservation and Development.

The Focus Group meetings held as part of the VCP, that included both town residents and commercial property owners clearly demonstrated the towns overwhelming desire to create a vibrant Village Center. As envisioned, this concept will feature expanded retail establishments and multi-family residential space that is connected by a convenient and safe pedestrian friendly design.

I firmly believe, that with grant approval, the project, as laid out in the grant application, will go a long way in providing the needed infrastructure to support our plans for safe and inclusive economic development here in East Granby.

Sincerely,

Paul Thulen

Chairman, East Granby Economic Development Commission

Cc: Eden Wimpfheimer East Granby First Selectwoman
East Granby Economic Development Committee Members