TOWN OF EAST GRANBY

INCORPORATED 1858
9 CENTER STREET
EAST GRANBY, CONNECTICUT 06026

BUILDING DEPT.
653-3444

Date: March 27. 2020

To: James Hayden, First Selectman

From: Rosalie McKenney, Land Use Administrative Assistant

Re: Land Use Applications, Inspections and Building Permit Processing

In response to recent events, the Building, Wetlands, Zoning and Engineering Departments have implemented the following measures in order to best serve the public in a safe manner for both employees and the general public.

All Applications:

The Town Hall is currently closed to the public. All application forms for both building permits and land use applications can be found on the Town's website. www.eastgranbyct.org. The forms can be printed and mailed to the Building Department c/o 9 Center Street, PO Box 1858, East Granby, CT 06026 with payment and supporting documentation.

There is also a drop-off box outside the main entrance to the Town Hall. If items are too large to mail or use the drop box. Please call the office at 860-653-3444 and arrangements will be made.

Inspections and/or Enforcement Actions:

Interior residential inspections are suspended for the foreseeable future. An exception may be given if a condition demonstrates and in which the Building Official determines that there is a risk to life and safety. The Building Official may allow for remote inspections for certain projects. Please coordinate directly with the Building Official on whether this will be allowed for your project. Inspections of exterior work will continue as well as inspections for new home construction. Scheduling of commercial projects will occur at the discretion of the Building Official.

Please feel free to contact either department if you have any questions: All staff can be reached at 860-653-3444. Or emailed at **MarkG@egtownhall.com** for the Building Official or **GaryH@egtownhall.com** for Zoning & Wetlands.

We thank you for your understanding during this time.

Office hours are Monday – Thursday 8am – 4pm and Fridays 8am – 1pm.