

East Granby Juvenile Review Board
Meeting Minutes
January 20, 2015
6:00 PM, East Granby Farms Youth Service Building

Members Present: Angela Ciottone, Patricia Lakomy, Sue Lawshe, Bob McGrath, Michaela Rosenberger, Nicole Sokolowski, Rev. Denise Terry,

Members of the Public: Trooper Dale Smith, Dave McNally

Call to Order: 6:10 PM

Review of Minutes: Motion made and seconded to accept the minutes of the December 9, 2014 meeting as printed. Motion passed, with Nicole Sokolowski abstaining, as she was not present at that meeting.

Additions to Agenda:

1. Need to discuss schedule of 2015 meeting dates to submit to Town Clerk prior to January 31, 2015

Chairperson Report:

1. Discussion regarding making sure we have a representative from the Probation Dept. serving on the JRB. It was agreed that this was a good idea.

Old Business:

1. Review of Confidentiality & Procedure
 - a. Discussion re: compliance with CT General Statute 46b-124
Recommendation: Vice Chair recommended adopting a Confidentiality Statement and Indemnity Agreement to be signed by everyone involved in hearing a case. Discussion followed regarding appropriateness/necessity of including the Indemnity Agreement.
Members will poll neighboring towns' JRB representatives, to inquire if they require an Indemnity Agreement be signed. We will table the discussion regarding the Indemnity Agreement to the February meeting.
Motion made, seconded and accepted to use the Confidentiality Statement that appears on the Assistant States Attorney's website, without the Indemnity Agreement.
 - b. Prior to beginning a hearing, the JRB should go into Executive Session, so as to be able to protect the identity of the juvenile and their family, and to ensure confidentiality in the proceedings.
 - c. Cases will be identified by number, rather than by name, so that individuals' identities are protected.
 - d. Documents related to cases will be numbered, counted and accounted for, so that confidentiality is ensured.
2. School Referral
 - a. Clarification of how the JRB becomes involved in cases involving students with truancy issues, or those who are in repeated defiance of school rules:
 - The school makes a referral to the Juvenile Court
 - The case can be adjudicated by the Juvenile Court as a Family With Service Needs case.

- The Judge can refer the case to the JRB for disposition.
 - If the JRB is not able to effect resolution of the case, it can be referred back to the Juvenile Court; at which time it could be sent to DCF or to another FWSN program.
- b. Eligibility: The East Granby JRB is only accessible by East Granby residents. Students from out of town, who attend school in East Granby are not eligible for the East Granby JRB option. If appropriate and available, they may be eligible for services through the JRB in their town of residence.
3. Community Introduction
- a. The JRB will have its own web page on the town of East Granby web site.
 - b. Angela will make a flyer to be included in the next Talk Turkey publication, introducing the JRB and its members
 - c. There will also be an announcement introducing the JRB on the East Granby Patch website.
 - d. The Police will also have a flyer they can give to youth/parents when appropriate, describing the JRB, and giving them information as to how they might inquire as to their eligibility for the program.

New Business:

1. Document Retention – Particular attention will be given to ensuring confidentiality, and keeping all documents in locked cabinets.
2. Hearing Procedure – A discussion regarding eligibility requirements concluded that we need to ensure that our documents, publications and the website all align with the statutes and with what the Board of Selectmen and Youth Services Commission have approved. Michaela, Angela and Sue will follow up to insure everything is in agreement.
3. Schedule of Meeting dates for 2015 – Regular monthly meetings will be held on the first Tuesday of each month at 6:00 PM at the East Granby Farms Youth Service Building. The JRB will not meet in July or August, except in case of emergency. Hearings will be held at the East Granby Town Hall. Denise will communicate the exact schedule of monthly meetings to Christine Gallagher, Town Clerk.

Items for Next Meeting:

1. Follow-up on tabled discussion regarding Indemnity Agreements
 2. Follow up on making sure documents, publications, web-site and Board of Selectman are in agreement in regards to eligibility requirements for participation in the JRB
- Date for next meeting: February 3, 2015 at 6:00 PM

Adjournment: Motion to adjourn was passed at 7:40 PM

Respectfully Submitted,

Denise Terry
Secretary