

**MEETING MINUTES
YOUTH SERVICES COMMISSION
MONDAY, MARCH 20, 2017
6:30 P.M., EAST GRANBY FARMS**

Members Present: Bob Ravens-Seger, Angela Ciottone, Eugenia Drake, Officer Steven Orłowski, Rachel Griffin. Staff Present: Sue Lawshe, Sharon Sheperd.

1. Call To Order – The meeting was called to order at 6:34 p.m.
2. Public Comment on Agenda Items – None.
3. Correspondence – None.
4. Review of Minutes – Bob motioned to accept the minutes, and seconded by Eugenia. Unanimous approval.
5. Additions To Agenda – None.
6. Old Business
 - a) YAC update – Sharon shared the results of the MS YAC’s first community event, the EG Great Skate which was very well received by the community. Consideration will be given to making it an annual event. They will focus on more community events, and will be working with the Community Church in Granby on feeding people in need.
 - b) Prevention Programming – Bob indicates that the names of potential speakers for opioid awareness and prevention have been shared with Dr. Mahoney and Dave Peling, HS principal. Bob will follow up with the goal of having a speaker in place this school year or in the fall.
7. New Business
 - YAC Application – Angela has asked Sharon and Amanda to determine who in their groups will be returning next year, and provide her with their totals and openings in their respective groups by April 14th. The number of openings will be announced after that time. There appears to be possibly 3 openings for the MS YAC for next year. Applications will follow the agreed upon format from last year. The board agreed that there will be no change in the application process or criteria for selection. Angela will forward the application to Sharon and Amanda for disseminations at the schools, and will post to the website to be followed by publication in Talk Turkey.
 - Prevention Programming – A roundtable opioid forum is being hosted in Suffield which is a program that the board may want to consider in future programming.

Anyone who can is urged to attend. The date of the program is March 30, 2017 at 7:00 p.m. at the Suffield Middle School.

8. Promotion – Eugenia worked the Family Resource event promoting EG Youth Services and its upcoming programming. She reported that there was a lot of community interest in the YAC Skating event. Eugenia had the following suggestions for improving promotion including a display board with photos, color flyers, and giveaways. Eugenia will research purchasing the display board, Sue will stock the promotion box with EG Youth Services pencils, and add giveaways such as stress balls, etc. to her purchasing for the annual Halloween party so we can ensure we are stocked for promotional events.

The procedure for handling promotion will be coordinated through Eugenia who has volunteered for the responsibility. Anyone requesting a table for any event should contact Eugenia directly. Eugenia will keep a list of all upcoming programming and note when a table is requested or where EG Youth Services would benefit from exposure at an event. Eugenia will request volunteers to work the tables. The last person using the promotional materials will inform Eugenia of flyers or items that are in low supply so that Eugenia can ensure that the materials are stocked for the next person to use them. Presently, the promotional materials are boxed in the basement of the Sears house against the front wall.

9. Media/Publications

-Facebook/Talk Turkey – presently the email link provided to the public for EG Youth Services is only picked up by Sue with Jim as a back up due to the potential confidentiality of some of the information that may be transmitted. Sue will respond to all incoming messages directed by email to EG Youth Services.

10. Public Comment – None.

11. Adjournment – The meeting was adjourned at 7:49 p.m.

Respectfully submitted,

Angela Ciottone, Chair