**YOUTH SERVICES COMMISSION**
**JUVENILE REVIEW BOARD**
**EAST GRANBY, CONNECTICUT**

**Agenda**

**Tuesday, June 3, 2025**

**Location:** Town Hall, large conference room, 4pm

1. Call to Order: A quarterly meeting of the East Granby Juvenile Review Board (JRB) was held Tuesday, June 3, 2025, at the East Granby Town Hall. Chairperson Art Reardon called the meeting to order at 4:09pm. Members present were case manager Bonnie Jones, Alisa Ruggiero, Joanna Taczanowsky, Ashley Alexander, Ofc. Scott Menard, Nicole Sokolowski, and Youth Service Bureau (YSB) representative Alicia Van Neil.
2. Public Comment: none
3. Correspondence: none
4. Approval of Minutes: Ofc. Menard made a motion to approve the minutes from the April 1 meeting, Ashley seconded, Nicole abstained and all others were in favor, motion passed.
5. Nominations for the position of Vice Chair: Justine expressed prior willingness via email to step into the role
6. Vote on position of Vice Chair: Joanna nominated Justine for the position of Vice Chair, Ashley seconded, all were in favor and Justine will now fill the position. Thank you, Justine
7. Member Business: In adherence to state guidelines, the board will submit 3 members for background checks this year (Justine, Art, Nicole), 3 next year (Joanna, Sara, Josette), and 2 the following year (Ashley, Alisa) so that all will be complete in a timely manner.
8. Collective Business
    a. MOU between JRB and BOE: Final draft is being reviewed, will be printed and signed to be in place by August.
    b. Hearing Schedule: Caseload dictates reduction to preemptively scheduling per month, by the end of next month Alicia will send a schedule to members to allow them to sign up for 2025-2026 hearing dates, with followup hearings scheduled by Bonnie to include the members present at the original hearing. Members who have not yet participated in a hearing will be

invited to any taking place (in addition to those they signed up for) to ensure opportunity for participation.

c. Reporting: All input for any necessary end-of-year reporting has been provided by Bonnie.
d. Meeting Schedule: Discussion about frequency of board meetings for the upcoming year, determined board will meet for business in the fall and spring, and use two additional meeting dates between late fall-early spring for board education (possibly mental health training, implicit bias training, etc.)
e. Local DCF Rep: Ofc. Menard contacted Mike Clark, the DCF rep for Windsor Locks/Suffield/East Granby, who works out of Suffield and relayed that Mike attends the Windsor Locks and Suffield JRB meetings and if needed will be available to attend East Granby JRB meetings. Ofc. Menard/Alicia will facilitate scheduling with him.

9. Public Comment: none
10. Adjournment: 4:19pm, Ashley made a motion to adjourn, Nicole seconded and all were in favor.