**YOUTH SERVICES COMMISSION**
**JUVENILE REVIEW BOARD**
**EAST GRANBY, CONNECTICUT**

**Agenda**

**Tuesday, April 1, 2025**

**Location:** Town Hall, large conference room, 4pm

1. Call to Order: A quarterly meeting of the East Granby Juvenile Review Board (JRB) was held Tuesday, April 1, 2025, at the East Granby Town Hall. Chairperson Art Reardon called the meeting to order at 4:06pm. Members present were Alisa Ruggiero, Sara Kleinman, Josette Lumbruno, Joanna Taczanowsky, Ashley Alexander, Ofc. Scott Menard, Elise Cosker and Youth Service Bureau (YSB) representative Alicia Van Neil.
2. Public Comment: none
3. Correspondence: none
4. Approval of Minutes: Motion by Ashley, seconded by Elise, motion passed.
5. Administrative Update: Art created a book (comprehensive table of contents made available for members) of materials to ensure meetings can run successfully if he cannot be present, it contains all needed for quarterly meetings as well as a case meeting.
6. Training: Free classes pertinent to continuing education for JRB members can be accessed through nonprofitready.org. Art previewed courses and found them applicable and acceptable so members are encouraged to create an account and access courses on their own time if/when they are not able to attend the courses made available through YSB.
7. Landscape Analysis Review: Art reviewed the State Level Averages, compiled from data from all state JRBs, which included baselines and recommendations. A few minor changes/additions were made to ensure East Granby JRB either meets/exceeds expectations in all areas. Discussion about adding metrics to the YSB annual report (January) to include (in a manner to preserve confidentiality to case participants) number of times JRB met, number of cases seen and completed, community organizations involved in those cases (as outlets for juvenile's restoration/service/positive exposure), as well as ensuring the community organizations themselves are aware of this information in terms of the positive difference they have made in the

community. Discussion concluding JRB will not put a minimum timeline in place for cases (as was recommended by the state) because members felt we were not rushing cases or closing them too quickly and continuing as current hearing and procedures dictate allows for the most individualized approach to each case.

8. Member Business
    a. Additions and resignations: none
    b. Term Appointment Period: Members are asked to join JRB for 2 years and to continue to be a member for as long as they'd like and current members will complete background check in those 2 year cycles. Candidates for membership will now complete a background check.
    c. Confidentiality Agreement: none
9. Collective Business
    a. Virtual Hearing Policy: Approved by board and YSB, on file with town clerk
    b. MOU between JRB and BOE: Awaiting final approval from both BoE and Town attorney; the process should be complete soon and in place when school starts again in the fall.
    c. Hearing Schedule: SignUp Genius working well for all involved and hearing schedule includes necessary members through June. An additional schedule will be disseminated in June for members and Alicia will reserve meeting space for applicable Tuesdays from 4-6:30. If members do not receive communication from Bonnie approximately a week prior to a date reserved for a case they can consider the date not needed.
    d. Pamphlet: Excellent job and design overall. Discussion for subsequent printings on how to best ensure that parents/guardians understand the process when being informed by Ofs. Menard, as most recommendations for cases come through him, as well as making certain parents/guardians realize they can initiate the process if they acquire the brochure in a way outside that mechanism.
    e. Public Comment: none
10. Adjournment: Motion made at 4:47 by Sara, seconded by Josette, approved by all and meeting was ended.

Next Meeting: June 3, 2025 at 4pm at East Granby Town Hall