

East Granby Juvenile Review Board
Meeting Minutes
February 3, 2015
6:00 PM, East Granby Farms Youth Service Building

Members Present: Angela Ciottone, Patricia Lakomy, Sue Lawshe, Michaela Rosenberger, Nicole Sokolowski (via conference call), Rev. Denise Terry,

Members of the Public: Trooper Dale Smith, Dave McNally

Call to Order: 6:15 PM

Review of Minutes: Motion made and seconded to accept the minutes of the January 20, 2015 meeting as printed. Motion passed.

Additions to Agenda:

1. Need to form a Documents Review Committee
2. Discussion regarding meeting dates/times

Chairperson Report:

1. Indemnity Agreement – Michaela polled JRB representatives in neighboring towns (Simsbury, Farmington, Wethersfield, Enfield and Newington) regarding the use of Confidentiality Statements and Indemnity Agreements. There is no clear consensus among the towns as to best practice regarding requiring participants in JRB proceedings to sign either or both. Michaela suggested the best practice for the East Granby JRB would be to use the Confidentiality Statement, and not the Indemnity Agreement, and to have each member of the JRB sign the Confidentiality Statement only once.

Old Business:

1. Review of Confidentiality
 - a. In light of the Chairperson Report above, and because the JRB had already accepted last month the motion which had been made and seconded to use the Confidentiality Statement that appears on the Assistant States Attorney's website, without the Indemnity Agreement, no further action was taken.
2. Community Introduction
 - a. No new information was presented on this topic.
3. Establishment and Statement of Purpose Document Revisions
 - a. Michaela, Sue and Angela will comprise our Documents Review Committee, and they will meet to review all of the JRB's current documents (incl. Parent Contract, Statement of Purpose, Letter to Victim, and other forms), and bring them to the March 3rd meeting for approval.
 - b. A motion was made, seconded and passed to bring a revised "Establishment of Juvenile Review Board by the East Granby Youth Services Commission" document before the Commission on Youth Services at their February 16th meeting, for approval. The revision clarifies the East Granby residency requirement for eligibility for a youth to have their case handled by the East Granby JRB.

New Business:

1. Hearing Procedure – Michaela is working on creating a document for parents/youth describing the JRB hearing procedures.
2. Hearing Times – As many of the East Granby JRB members, and many parents work during the day, it was decided that early evenings were perhaps the best times to schedule hearings.
3. Discussion regarding regular meeting dates/times – As it is difficult for some of our current JRB members to attend our regularly scheduled meetings, it was decided that for meetings only (and not hearings), members could participate via conference call when they are not able to be personally in attendance.

Items for Next Meeting:

1. Follow-up on review of JRB documents for completeness and accuracy

Date for next meeting: March 3, 2015 at 6:00 PM

Adjournment: Motion to adjourn was passed at 7:15 PM

Respectfully Submitted,

Denise Terry
Secretary