INLAND WETLANDS/CONSERVATION COMMISSION
EAST GRANBY, CONNECTICUT

MINUTES
Thursday, January 8, 2026
Special/Hybrid Meeting
Town Hall Meeting Room
6:30 pm

1. **CALL TO ORDER ~** 6:30 pm meeting called to order. Members present when Chairperson Jennifer Frank called the meeting to order were: Lisa Griffin, John Lipari, Jim Marquis & alternates John Erbland & Paula Saaf Also present: Robin Newton & Jeremy DeCarli from Tyche. Members absent: Kenneth Fersch, Colby Laviana & Joel Strong.

2. **MINUTES ~** John Lipari made a motion to accept the December 3, 2025 meeting minutes as written, Paula Saaf seconded the motion, votes in favor were all but Jim Marquis abstained, motion passed.

   Chairperson Frank seated alternates John Erbland and Paula Saaf as voting members tonight.

3. **COMMUNICATIONS** ~ N/A

4. **NEW BUSINESS ~**

   APPLICATION: CC#25-06 ~ Gabrielle Rusczyk, 3 Randall Avenue; amend existing permit (CC#23-08) to allow for millings rather than planting grass & plants on side of garage adjacent to watercourse & wetlands.

   Applicant Gabrielle Rusczyk had violated her original permit CC#23-08 by putting millings in an area behind her garage addition where she had been required to put grass and plantings as stated as a condition in her prior permit. Ms. Ruscyzk presented her application explaining her reason for the millings. Compacted soil made it difficult to grow grass in that area. She added millings to be able to park vehicles &/or equipment back there.

   Commission members had concerns with the contamination from millings permeating into the wetlands.
   Several natural alternatives were discussed and suggested; wood chips, plants, grass ½' -3/4' washed stone.

   John Lipari made a motion to amend original permit with conditions: allow millings according to the sketch, from end of the driveway across, allowing a 29' buffer. Remove the millings beyond the driveway area and make it natural ground cover; use appropriate E & S measures during removal if necessary. Changes to be completed by June 1, 2026; Lisa Griffin seconded the motion. Votes in favor were unanimous, motion passed.

5. **OLD BUSINESS ~**
   A. **Photos of Timber Harvest ~** Chairperson Frank shared photos she had taken of the area in process at Oxen Hill Farm Forced Management Project with the commission.

   B. **Citation Ordinance and fee schedule:** The citation ordinance draft was discussed . Adding an amendable fine schedule that was drafted also. Fines should be based on severity of violation. Robin Newton will draft a *violation procedure document* outlining the steps taken prior to issuing a citation as discussed. The AWEO will usually issue a Cease & Correct order and

requirement is to hold a hearing to show just cause within 10 Days.

The draft will need to go to BOS and town attorney before being voted on in a Town Meeting to become a town ordinance.

John Lipari made a motion to move the citation ordinance and fine schedule forward to Board of Selectmen for next steps to approve. John Erbland seconded the motion. Votes in favor were unanimous, motion passed.

C. **POCD ~Review ~ Open Space**: Discussion with Robin Newton & Jeremy De Carli from Tyche. Commission reviewed several Open Space maps. Tyche will pull the Traprock Conservancy map data to update the POCD maps. Current Subdivision regulations don't require Open Space considerations. Suggestions were made to add that in POCD as a goal. The Commission would like to see CL&P land identified on map.

6. **ELECTION OF OFFICERS** ~
   a. **Chairperson**: John Lipari made a motion to re-elect Jennifer Frank as Chairperson; Lisa Griffin seconded the motion. Votes in favor were unanimous, motion passed.
   b. **Vice Chairman:** Jennifer Frank made a motion to elect John Lipari as Vice Chairman; Jim Marquis seconded the motion. Votes in favor were unanimous, motion passed.
   c. **Secretary:** Jennifer Frank made a motion to elect Lisa Griffin as Secretary; Paula Saaf seconded the motion. Votes in favor were unanimous, motion carried.

7. **ADJOURNMENT ~** 8:22 pm ~ John Lipari made a motion to adjourn; Lisa Griffin seconded the motion. Votes in favor were unanimous, meeting adjourned.

Respectfully Submitted on this 9th day of January 2026,
Michele Leadbeater
East Granby Building & Land Use Administrative Assistant