INLAND WETLANDS/CONSERVATION COMMISSION
EAST GRANBY, CONNECTICUT

MINUTES
Wednesday, December 3, 2025
Regular/Hybrid Meeting
Town Hall Meeting Room
7:00 pm

1. **CALL TO ORDER ~** 7:01 pm meeting called to order. Members present when Chairperson Jennifer Frank called the meeting to order were: Lisa Griffin, Kenneth Fersch, John Lipari, Colby Laviana & alternates John Erbland & Paula Saaf (Zoom) Also present: Michael D'Amato from Tyche. Members absent: Jim Marquis & Joel Strong.

2. **MINUTES ~** John Erbland made a motion to accept the November meeting minutes as written, John Lipari seconded the motion, votes in favor were all but Colby Laviana abstained, motion passed.

3. **COMMUNICATIONS** ~ N/A

4. **NEW BUSINESS ~** Chairperson Frank amended the agenda to move new business up as the applicant is present and can leave after receipt.

   RECEIPT of APPLICATION: CC#25-06 ~ Gabrielle Rusczyk, 3 Randall Avenue; amend existing permit (CC#23-08) to allow for millings rather than planting grass & plants on side of garage adjacent to watercourse & wetlands.

   Chairperson Frank made a motion to receive CC#25-06 without need for a public hearing. John Erbland seconded the motion. Votes in favor were unanimous, motion carried. Applicant will present their application at next meeting in January 2026.

5. **OLD BUSINESS ~**

   A. **Review & discussion as a group ~ Open Space for POCD input ~** commission agreed to create rubric targeting criteria for Open Space; not targeting specific properties. Mike D'Amato suggested using a system that weighs certain spaces that have higher criteria than others; whether with a number system or colors on a map. The commissions' focus should be inland wetlands & watercourse preservation. Plans to meet with Robin Newton next month to help choose the criteria for the input in the Plan of Conservation & Development 2026. Checking on scheduling next month's meeting, as a special meeting, on Thursday, January 8, 2026.

   B. **Status of completion of CT DEEP training:** Members present who have completed the certification course: Chairperson Frank, Lisa Griffin, John Erbland, Paula Saaf, Ken Fersch, John Lipari & clerk Michele Leadbeater. Colby Laviana will look into completing it soon. Unsure of status of absent members.

   C. **Review outline for violation fees/ fee schedule:** members reviewed the original draft for the citation ordinance. Also, reviewed a local town's fee schedule and agreed it is what the commission is looking to add. Lisa Griffin made a motion to have the final draft prepared with a fee schedule added, to have final approval from commission before submitting; Ken Fersch seconded the motion; Votes in favor were unanimous, motion carried.

   Chairperson Frank let the commission know that Tyche has terminated their contract with the Town of East Granby. Members agreed that this would be a great loss. Chairperson Frank has reached out to the incoming administration that our town will lose a very knowledgeable and valuable asset to our town. Tyche will continue till the end of January 2026 to help with the transition.

6. **ADJOURNMENT** ~ 8:15 pm ~ John Lipari made a motion to adjourn; Ken Fersch seconded the motion. Votes in favor were unanimous, meeting adjourned.

Respectfully Submitted on this 4th day of December 2025,
Michele Leadbeater
East Granby Building & Land Use Administrative Assistant