

**Special Meeting Minutes
Shared Services Committee
Thursday – January 25, 2018
Town Hall Meeting Room – 7:30 pm**

1. **Call to Order:** The Shared Services Committee was called to order by Chairperson Rick Granger at 7:30 pm. Committee Members Ziobro, Granger, McNally, Butler, Ravens-Seger, Hayden and Mahoney (via telephone) were present. Members of the public attending: Jim Grenon-Francoline.
2. **Public Comment:** none
3. **Correspondence:** none
4. **Minutes** – Dave McNally made a motion to accept the April 26, 2016 minutes as presented. Seconded by Bob Ravens-Seger. **Motion Approved Unanimously.**
5. **Old Business:**
 - a. **Discuss, Edit and Review Shared Services Draft Report** – The committee reviewed the draft report page by page and made edits including the order of the table of comments. Committee Members will email additional comments to Jim Hayden for incorporation into the next iteration of the draft report.
6. **New Business:**
 - a. **Next Steps** – Jim Hayden will make the edits discussed by the committee and email a revised report to everyone by February 1, 2018. Dave McNally will contact Canton to see how they handle school/town shared services.
 - b. **Meeting Schedule** – The next meeting will be held at Town Hall on February 8th at 7:30 pm to review the draft. An additional meeting is scheduled at Town Hall on February 15, 2018 at 7:30 pm to review and approve the final report.
7. **Adjourn:** Bob Ravens-Seger made a motion to adjourn at 8:43 pm. Seconded by Dave McNally. **Motion Approved Unanimously.**

Respectfully submitted by
James M. Hayden, First Selectman