

SHARED SERVICES COMMITTEE MINUTES
Thursday- January 20, 2016
Town Hall Meeting Room – 7 pm

1. **Call to Order** – First Selectman Hayden called the meeting of the Shared Services Committee to order at 7:00 pm on January 20, 2016. Also present were: Selectman Ziobro, Bob Ravens-Seger, Rick Granger, Dave McNally, Superintendent Mahoney, Tim Butler and Jim Feeney.
2. **Public Comment** – None
3. **Correspondence** – None
4. **Minutes** - Tim Butler made a motion to accept the January 7, 2016 minutes as presented, seconded by Selectman Ziobro. **Motion Approved Unanimously with Superintendent Mahoney and Jim Feeney Abstaining.**
5. **Old Business**
 - a. **Consider Election of Committee Chair** – Selectman Ziobro made a motion to nominate Rick Granger as Committee Chair. Seconded by Tim Butler. **Motion Approved Unanimously.**
 - b. **Review of data from other towns** – A discussion of the various towns formats was reviewed via a spread sheet. Jim Hayden also reviewed the Town of Enfield’s format and experience with the committee. There was also a discussion of snow removal costs, developing 5-year costs of utilities, repairs, preventive maintenance, listing of all employees and costs.
6. **New Business**
 - a. **Next Steps** – There was a discussion regarding listing of all bills and expenses that were paid for by the BOE. Planned maintenance programs for the next couple of years should be discussed and costs assigned to them (i.e. auditorium duct cleaning, Allgrove rear parking lot)
 - b. **Meeting Schedule** – the next meeting was set for Thursday, February 4th at 7 pm
7. **Public Comment** – none
8. **Adjourn** – Jim Feeney made a motion to adjourn at 7:55 pm, seconded by Rick Granger. **Motion Approved Unanimously.**