

HVAC GRANT BUILDING COMMITTEE MINUTES

SPECIAL MEETING

September 25, 2024 – 6:30 pm

1. **CALL TO ORDER** -- A special meeting of the East Granby HVAC Grant Building Committee was held in the small meeting room at the East Granby Town Hall. Chairman Jim Hayden called the meeting to order at 6:35 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Rick Granger, Tim Butler and Mike Malloy.
2. **PUBLIC COMMENT** -- None
3. **MINUTES** – B Ravens-Seger made a motion to accept the August 14, 2024 minutes as presented. Seconded by Mike Malloy. **Motion Approved** – J Hayden, M Malloy and B Ravens-Seger voted in favor. R Granger and T Butler abstained.
4. **OLD BUSINESS**
 - a. **Project Update** – J Hayden reviewed R Carlson’s written report. The boiler room controls are 95% completed with the upper RTU Units in process. HVAC equipment for the health and weight rooms will be on site in October and arrangements will be made to access these areas for the install. Project completion is expected by the end of summer, 2025 due to long lead times for equipment and the school being in session. The project has received an extension by the State for completion so as not to effect State reimbursement.
5. **NEW BUSINESS**
 - a. **Approve Bills** – There was a list of bills reviewed for approval:

BL Companies Inc.	\$ 500.00
F&F Mechanical Services LLC	\$133,594.50

B Ravens-Seger made a motion to approve all the bills as presented. Seconded by T Butler. **Motion Approved Unanimously.**
 - b. **Next Meeting Date** – As needed by the call of the Chairman.
6. **ADJOURN** – T Butler made a motion to adjourn the meeting at 6:50 pm. Seconded by R Ravens-Seger. **Motion Approved Unanimously.**

Respectfully submitted,
James M. Hayden
Committee Chairman