

HVAC GRANT BUILDING COMMITTEE MINUTES

SPECIAL MEETING

May 22, 2024 – 6:30 pm

1. **CALL TO ORDER** -- A special meeting of the East Granby HVAC Grant Building Committee was held in the small meeting room at the East Granby Town Hall. Chairman Jim Hayden called the meeting to order at 6:39 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Tim Butler, Rick Granger, and Mike Malloy. Also in attendance was School Superintendent Melissa Bavaro-Grande.
2. **PUBLIC COMMENT** -- None
3. **MINUTES** – B Ravens-Seger made a motion to accept the March 27, 2024 minutes as presented. Seconded by T Butler. R Granger abstained and the remainder all voted in favor. **Motion Approved.**
4. **OLD BUSINESS**

- a. **Project Update – HVAC/Indoor Air Quality Grant** – Because it is currently expected that the original project completion date of December, 2024 cannot be accomplished, Superintendent of Schools Mellisa Bavaro Grande applied for and was granted a one year extension from the State of Connecticut for the Grant.

Town Facilities Supervisor Ray Carlson informed J Hayden that after the project Phase One and the design fees, there is \$520,000 remaining of the Grant to spend. He submitted the three bids for Phase Two:

Air Temp Mechanical Services	\$1,472,500
USA Mechanical	\$2,400,000
F & Mechanical	\$1,100,000

Since the bids are all higher than the amount of the remaining Grant, R Carlson is seeking input from the Town Attorney about the RFP process for this circumstance. He has also contacted the lowest bidder to determine if there are items in their bid that can be eliminated and still accomplish the project.

Pending the knowing of these answers, the Committee decided not to act upon the results of the HVAC RFP bids until their next meeting.

5. NEW BUSINESS

a. Approve Bills – There was a list of bills reviewed for approval:

BL Companies Inc	\$12,650.00
F & F Mechanical Service LLC	\$ 2,023.84
The Hartford Courant	\$ 385.30
Barbara Marsele	\$ 100.00

B Ravens-Seger made a motion to approve all the bills as listed. Seconded by R Granger. **Motion Approved Unanimously.**

b. Next Meeting Date – Thursday, May 30, 2024 at 6:30 pm

6. ADJOURN – T Butler made a motion to adjourn the meeting at 7:05 pm. Seconded by M Malloy. **Motion Approved Unanimously.**

Respectfully submitted,
Barbara A. Marsele
Committee Clerk