

HVAC GRANT BUILDING COMMITTEE MINUTES

SPECIAL MEETING

March 27, 2024 – 7:00 pm

1. **CALL TO ORDER** -- A special meeting of the East Granby HVAC Grant Building Committee was held in the meeting room at the East Granby Public Library. Chairman Jim Hayden called the meeting to order at 6:56 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Tim Butler, and Mike Malloy.
2. **PUBLIC COMMENT** -- None
3. **MINUTES** – M Malloy made a motion to accept the February 21, 2024 minutes as presented. Seconded by B Ravens-Seger. **Motion Approved Unanimously.**

4. OLD BUSINESS

- a. **Project Update – HVAC/Indoor Air Quality Grant** – Ray Carlson, Town Facilities Supervisor, sent J Hayden information about a few areas requiring work that were discovered at his last walk-through with BL Companies Inc., the mechanical engineers. There is an additional cost of \$4,250 for this work which is not in the base contract. J Hayden stated that he approved the small addition as Chairman so the work could continue without interruption.
- b. **Consider and Act Upon the HVAC RFP** – There was a discussion about the RFP.

M Malloy made a motion to approve the Request For Proposals for the East Granby Middle/High School HVAC Upgrade Project. Seconded by B Ravens-Seger. **Motion Approved Unanimously.**

5. NEW BUSINESS

- a. **Approve Bills** – There was a list of bills reviewed for approval:

F&F Mechanical Service LLC	\$11,500.00
Barbara Marsele Committee Clerk 3/27/2024	\$ 100.00

B Ravens-Seger made a motion to approve all the bills as listed. Seconded by M Malloy. **Motion Approved Unanimously.**

BL Companies Inc

\$20,787.57

B Ravens-Seger made a motion to approve this bill contingent upon J Hayden reviewing the fee schedule with R Carlson. Seconded by M Malloy. **Motion Approved Unanimously.**

b. Next Meeting Date – As needed by the call of the Chairman.

6. ADJOURN – T Butler made a motion to adjourn the meeting at 7:13 pm. Seconded by M Malloy. **Motion Approved Unanimously.**

Respectfully submitted,
Barbara A. Marsele
Committee Clerk