

# HVAC GRANT BUILDING COMMITTEE MINUTES

## SPECIAL MEETING

October 25, 2023 – 7:00 pm

1. **CALL TO ORDER** -- A special meeting of the East Granby HVAC Grant Building Committee was held in the small meeting room at the East Granby Town Hall. Chairman Jim Hayden called the meeting to order at 6:52 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Tim Butler, and Mike Malloy. Also in attendance was School Superintendent Melissa Bavaro-Grande.
2. **PUBLIC COMMENT** -- None
3. **MINUTES** – B Ravens-Seger made a motion to accept the October 11, 2023 minutes as presented. Seconded by M Malloy. T Butler abstained and the remainder all voted in favor. **Motion Approved.**
4. **OLD BUSINESS**
  - a. **Project Update – HVAC/Indoor Air Quality Grant** -- Ray Carlson, Town Facilities Supervisor, filed a report with J Hayden in which he stated that Phase 1 of the project is very nearly complete. RFP for Phase 2 is in process and due to be complete by the end of the year.
5. **NEW BUSINESS**
  - a. **Approve Bills** – There was a list of bills reviewed for approval:

F & F Mechanical Service LLC	\$46,851.15
Barbara Marsele	\$ 100.00
Committee Clerk October 25, 2023	

M Malloy made a motion to approve all the bills as listed. Seconded by B Ravens-Seger. **Motion Approved Unanimously.**
  - b. **Next Meeting Date** – As needed by the call of the Chairman.
6. **ADJOURN** – M Malloy made a motion to adjourn the meeting at 7:11 pm. Seconded by B Raven-Seger. **Motion Approved Unanimously.**

Respectfully submitted,  
Barbara A. Marsele  
Committee Clerk

