

# HVAC GRANT BUILDING COMMITTEE MINUTES

## SPECIAL MEETING

October 11, 2023 – 7:00 pm

1. **CALL TO ORDER** -- A special meeting of the East Granby HVAC Grant Building Committee was held in the large conference room at the East Granby Town Hall. Chairman Jim Hayden called the meeting to order at 7:00 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Rick Granger, and Mike Malloy.
2. **PUBLIC COMMENT** -- None
3. **MINUTES** – B Ravens-Seger made a motion to accept the September 13, 2023 minutes as presented. Seconded by R Granger. **Motion Approved Unanimously.**
4. **OLD BUSINESS**
  - a. **Project Update – HVAC/Indoor Air Quality Grant** – Ray Carlson, Town Facilities Supervisor, filed a report with J Hayden. He stated that the contractor’s work has progressed as planned and is 90% complete.
5. **NEW BUSINESS**
  - a. **Approve Bills** – There was a list of bills reviewed for approval:

F & F Mechanical Service LLC	\$134,549.07
Barbara Marsele Committee Clerk October 11, 2023	\$ 100.00

B Ravens-Seger made a motion to approve all the bills as listed. Seconded by R Granger. **Motion Approved Unanimously.**
  - b. **Next Meeting Date** – As needed subject to the call of the Chairman.
6. **PUBLIC COMMENT** – None
7. **ADJOURN** – B Ravens-Seger made a motion to adjourn the meeting at 7:05 pm. Seconded by M Malloy. **Motion Approved Unanimously.**

Respectfully submitted,  
Barbara A. Marsele  
Committee Clerk

