

# TOWN & SCHOOL BUILDING COMMITTEE MINUTES

## SPECIAL MEETING

September 13, 2023 – 6:30 pm

1. **CALL TO ORDER** -- A special meeting of the East Granby Town & School Building Committee was held in the small meeting room at the East Granby Town Hall. Chairman Jim Hayden called the meeting to order at 6:33 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Tim Butler, Rick Granger, and Mike Malloy. Also attending was Steve McDonnell from WMC Engineers.
2. **PUBLIC COMMENT** – None
3. **MINUTES** – B Ravens-Seger made a motion to accept the August 23, 2023 minutes as presented. Seconded by R Granger. **Motion Approved Unanimously.**
4. **OLD BUSINESS**

- a. **Project Update – Floydville Scour Remediation**

The Committee had requested information from S McDonnell concerning how the BFO (burden, fringe, overhead) was calculated as a cost for the project. He provided an explanation of the formula that is used. It is dictated by the CT DOT as a cost of doing business to which a standard percentage of profit is added.

He stated that, weather permitting, the project is expected to be completed by the end of October, 2023. The Committee asked various questions concerning the project which were answered.

- b. **Project Update – Roads**

J Hayden stated that once the remaining work is completed for the roads already started, there will be no further roads done as part of this project.

- c. **Financial Update**

J Hayden provided a current spreadsheet. There was a general discussion about it.

5. **NEW BUSINESS**

- a. **Approve Bills** – There was a list of bills reviewed for approval:

Galasso	\$542,095.34
\$47,883.75, \$256,874.22, \$237,337.37	

Garrity	\$ 55,530.16
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\$5,200.00, \$50,330.16

Barbara Marsele \$ 100.00  
Committee Clerk September 13, 2023

United Concrete Products \$ 27,520.00  
\$5,725.00, \$9,920.00, \$11,875.00

B Ravens-Seger made a motion to approve all the bills as listed. Seconded by M Malloy. **Motion Approved Unanimously.**

**b. Next Meeting Date**

As needed by the call of the Chairman

**6. PUBLIC COMMENT --None**

**7. ADJOURN** – T Butler made a motion to adjourn the meeting at 6:57 pm. Seconded by B Ravens-Seger. **Motion Approved Unanimously.**

Respectfully submitted,  
Barbara A. Marsele  
Committee Clerk