

# HVAC GRANT BUILDING COMMITTEE MINUTES

## SPECIAL MEETING

August 23, 2023 – 6:30 pm

1. **CALL TO ORDER** -- A special meeting of the East Granby HVAC Grant Building Committee was held in the large conference room at the East Granby Town Hall. Chairman Jim Hayden called the meeting to order at 6:36 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Tim Butler, Rick Granger, and Mike Malloy. Also in attendance were Town Facilities Supervisor Ray Carlson, and School Superintendent Melissa Bavaro-Grande.
2. **PUBLIC COMMENT** -- None
3. **MINUTES** – R Granger made a motion to accept the July 26, 2023 minutes as presented. Seconded by B Ravens-Seger. M Malloy abstained and the remainder all voted in favor. **Motion Approved.**
4. **OLD BUSINESS**

- a. **Project Update – HVAC/Indoor Air Quality Grant**

R Carlson stated that four bids were received for the engineering work to be done:

- Salas O'Brien (BVH) -- \$296,000 which included extensive CAD drawings and work not part of the scope.
- Salamone Associates -- \$64,000 which included the full scope and only that.
- BL Engineering -- \$59,000 which included the full scope and only that.
- DiBattisto -- \$34,000 which did not include any building control designs required by the scope.

He gave a review of these bids. The two best bids were from Salamone and BL Engineering as they each fulfilled the scope of work without adding or subtracting anything. BL is familiar with the system as it has worked on it in the past with the project contractor F & F Mechanical Services LLC. Considering this, plus being the lowest of the complete bids, he recommended that the bid from BL Engineering be accepted.

R Ganger made a motion to accept the engineering bid from BL Engineering as submitted. Seconded by B Ravens-Seger. **Motion Approved Unanimously.**

**b. Project Scope**

R Carlson stated that F & F began the contractor work the day after their bid was accepted. They have been working continuously in accordance with the scope.

**c. Timeline**

R Carlson stated that current work is progressing a little ahead of schedule.

**5. NEW BUSINESS**

**a. Approve Bills** – There was a bill reviewed for approval:

Barbara Marsele	\$100.00
Committee Clerk August 23, 2023	

B Ravens-Seger made a motion to approve the bill as listed. Seconded by R Granger. **Motion Approved Unanimously.**

**b. Next Meeting Date**

September 13, 2023 or as needed subject to the call of the Chairman.

**6. PUBLIC COMMENT -- None**

**7. ADJOURN** – B Ravens-Seger made a motion to adjourn the meeting at 6:55 pm. Seconded by M Malloy. **Motion Approved Unanimously.**

Respectfully submitted,  
Barbara A. Marsele  
Committee Clerk