

TOWN & SCHOOL BUILDING COMMITTEE MINUTES
SPECIAL MEETING – TOWN HALL MEETING ROOM
June 21, 2023 – 6:30 pm

1. **CALL TO ORDER** -- A special meeting of the East Granby Town & School Building Committee was held in the large conference room at the East Granby Town Hall. Chairman Jim Hayden called the meeting to order at 6:35 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Tim Butler, Rick Granger, and Mike Malloy.
2. **MINUTES** – B Ravens-Seger made a motion to accept the May 24, 2023 minutes as presented. Seconded by M Malloy. **Motion Approved Unanimously.**

3. **OLD BUSINESS**

a. **Project Update – Floydville Scour Remediation**

Review & Accept Inspection Fee Schedule – There was a handout breaking down the WMC Consulting Engineers estimate for their scour remediation inspection fee of \$88,287.60. It was noted on the schedule that the fees were estimated based on the full-time inspection of the work for the entire 90-day time limit of the project. Steve McDonnell from WMC indicated to J Hayden that the project should take less than 90 days; but it was prudent to submit a maximum fee schedule. There was a discussion about the schedule, mostly concerning the BFO line item (burden, fringe benefits, and overhead). Although it was described on the schedule as using the DOT approved formula, it was for an amount the Committee thought needed clarification.

B Ravens-Seger made a motion to accept the fee schedule as written pending an acceptable explanation of the BFO formula by WMC to J Hayden. Seconded by R Granger. **Motion Approved Unanimously.**

- b. **Status & Next Steps** – The contract has been awarded to Dayton Construction Company Inc. J Hayden stated that S McDonnell expects the project to begin and be done in August, weather permitting.
- c. **Project Update – Roads** – There was a handout which showed that 0.92 mi of the 3.38 mi of road paving planned for 2023 has been completed. J Hayden stated that Ed Hubbard, the Director of Public Works, will be inspecting all the roads that have been paved in the past five years to verify that they are holding up as originally planned. DPW will also update the road replacement matrix which rates the condition of all town roads. The Committee discussed whether the road to the RCC would be a candidate for chip sealing. T Butler said he would look at it and make recommendations to J Hayden.

- d. **Financial Update** – J Hayden provided a financial update during which he stated that the projects were using the Town funds and State Grant reimbursements as expected.

4. NEW BUSINESS

- a. **Approve Bills** – There was a list of bills reviewed for approval:

Galasso	\$ 56,590.40
Curbing Sutton Place, South Grand, Austin Brook	

Galasso	\$174,459.81
Paving Sutton Place, South Grand, Austin Brook	

Barbara Marsele	\$ 75.00
Committee Clerk June 21, 2023	

B Ravens-Seger made a motion to approve all the bills as listed. Seconded by T Butler. **Motion Approved Unanimously.**

- b. **Next Meeting Date** – Scheduled as needed by the Committee Chairman

- 5. **ADJOURN** – M Malloy made a motion to adjourn the meeting at 7:00 pm. Seconded by T Butler. **Motion Approved Unanimously.**

Respectfully submitted,
Barbara A. Marsele
Committee Clerk