

# TOWN & SCHOOL BUILDING COMMITTEE MINUTES

## SPECIAL VIRTUAL MEETING

December 22, 2020 – 6:30 pm

1. **CALL TO ORDER** -- A virtual meeting of the East Granby Town & School Building Committee was held via Zoom. Chairman Jim Hayden called the meeting to order at 6:35 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Rick Granger, John Ziobro, Mike Malloy, and Jim Velleman who left the meeting at 6:57 pm. Tim Butler was absent.

Also present were Roger LaFleur, Project Manager, Superintendent Melissa Bavaro-Grande from the Board of Education, and Ray Carlson, Facilities Supervisor.

2. **PUBLIC COMMENT** -- none

3. **CORRESPONDENCE** – none

4. **MINUTES** – B Ravens-Seger made a motion to accept the November 19, 2020 minutes as presented. Seconded by J Velleman. R Granger and J Ziobro abstained. The remaining Committee members voted in favor. **Motion Approved.**

5. **OLD BUSINESS**

- a. **Project Manager Report** – R LaFleur stated that, the paperwork he and M Bavaro-Grande submitted to the State, which included a request for payment, has resulted in East Granby being paid approximately 90% of the reimbursement due for the Allgrove School and High School/Middle School roof projects. The State withholds approximately 10% of the amount due until after their final audit is complete. He is going to send a request to the State for the withheld reimbursement amount so the Town will have it in writing.
- b. **Project Update – Roads** – no report
- c. **Project Update – Scour** – J Hayden stated that the design work is continuing and there will be reports in the future.
- d. **Project Update Allgrove Air Conditioning/Electrical Upgrade** – R Carlson presented additional data from his research about the unit options and answered a variety of questions from the Committee. There was a lengthy discussion concerning the options, with special regard to the cost of each relative to the money budgeted by the Town Referendum.

**6. NEW BUSINESS**

- a. **Next Meeting Date** – January 21, 2021 at 6:30 pm
- b. **Consider and Act Upon Allgrove Air Conditioning** – B Ravens-Seger made a motion to purchase and install Ductless Splits as the air conditioning for Allgrove Elementary School. Seconded by R Granger. J Velleman had left the meeting before the vote. The remaining Committee members all voted in favor. **Motion Approved.**

The Committee made the request that R LaFleur and R Carlson work on the Request For Proposal (RFP).

- c. **Approve Bills** – There was a list of bills reviewed for approval:

Eagle Rivet	\$5,000.00
Remaining retainage for roof project -- project complete	
Barbara Marsele	\$ 75.00
Committee Clerk – 12/22/2020	
R-N-L Enterprises	\$4,275.00
Hydro seeding Mount Vernon Drive, Jefferson Drive Washington Ridge Road, Wyncairne	
PM Resources	\$2,705.40
Project management	
WMC	\$4,200.00
Floydville Bridge Scour engineering	

B Ravens-Seger made a motion to approve all the bills as listed. Seconded by M Malloy. **Motion Approved Unanimously.**

**7. PUBLIC COMMENT** -- none

- 8. **ADJOURN** – J Ziobro made a motion to adjourn the meeting at 7:19 pm. Seconded by R Granger. **Motion Approved Unanimously.**

Respectfully submitted,  
Barbara A. Marsele  
Committee Clerk