

TOWN & SCHOOL BUILDING COMMITTEE MINUTES

SPECIAL VIRTUAL MEETING

November 19, 2020 – 6:30 pm

1. **CALL TO ORDER** -- A virtual meeting of the East Granby Town & School Building Committee was held via Zoom. Chairman Jim Hayden called the meeting to order at 6:34 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Jim Velleman, and Mike Malloy. Rick Granger joined the meeting at 7:10 pm. Absent were Tim Butler and John Ziobro.

Also present were Roger LaFleur, Project Manager, and Ray Carlson, Facilities Supervisor. Superintendent Melissa Bavaro-Grande from the Board of Education joined the meeting at 6:50 pm.

2. **PUBLIC COMMENT** -- none

3. **CORRESPONDENCE** – none

4. **MINUTES** – B Ravens-Seger made a motion to accept the October 29, 2020 minutes as presented. Seconded by J Velleman. R Granger had not joined the meeting yet. The remaining members present all voted in favor. **Motion Approved.**

5. **OLD BUSINESS**

- a. **Project Manager Report** – see below

- b. **Project Update – Roofs** – R LaFleur stated that the State contacted M Bavaro-Grande and himself requesting several documents concerning the reimbursement request for the Allgrove and Middle/High School roof projects. She replied to them that the documents had already been sent as part of the previously filed paperwork, and where to find them in that paperwork. The State responded that the documents were found.

- c. **Project Update – Roads** – J Hayden stated that road work has been completed for this year, and a review is in progress for next year's road list.

- d. **Project Update – Scour** – J Hayden stated that Wengell, McDonnell, & Costello (WMC) is working on the scour design.

- e. **Project Update Allgrove Air Conditioning/Electrical Upgrade** – J Hayden stated that KSE Inc, the electrical contractor, will be doing their work for the upgrade during the school break.

He further stated that Eversource, which will do their work on the upgrade after KSE Inc is finished, needs to be prepaid for their work.

R Carlson provided the Committee with a spread sheet of revised Air Conditioning option costs. There was a discussion of these costs, as well as the pros and cons of each option, relative to the budget approved by the Town Referendum. No votes were planned or taken.

f. Project Timeline Review – no report

6. NEW BUSINESS

a. Next Meeting Date – December 10, 2020 at 6:30 pm.

J Hayden recommended that, since the Committee currently meets at more random intervals, he should file the scheduling of each meeting with the Town Clerk individually. A longer 2021 calendar of preset meeting dates would necessitate calling almost all, if not all, meetings “special meetings” as they would deviate from the set schedule. The Committee agreed with that plan.

b. Approve Bills – There was a list of bills reviewed for approval:

Eversource	\$11,051.70
Prepayment for electric upgrade	
Galasso – finish paving and curbing	\$73,799.05
Glen Hollow, Eastfield Farms Drive, Wintergreen Lane	
Barbara Marsele – Committee Clerk	\$ 75.00
Puriton Builders – topsoil for curbing backfill	\$ 2,160.00
Glen Hollow, Eastfield Farms Drive, Wintergreen Lane	

B Ravens-Seger made a motion to approve all the bills as listed. Seconded by J Velleman. **Motion Approved Unanimously.**

7. PUBLIC COMMENT -- none

8. ADJOURN – B Ravens-Seger made a motion to adjourn the meeting at 7:25 pm. Seconded by J Velleman. Motion Approved Unanimously.

Respectfully submitted,
Barbara A. Marsele
Committee Clerk