

**TOWN & SCHOOL BUILDING COMMITTEE MINUTES**  
**SPECIAL VIRTUAL MEETING**  
**October 29, 2020 – 6:30 pm**

1. **CALL TO ORDER** -- A virtual meeting of the East Granby Town & School Building Committee was held via Zoom. Chairman Jim Hayden called the meeting to order at 6:32 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Tim Butler, Jim Velleman, Rick Granger, John Ziobro, and Mike Malloy.

Also present were Roger LaFleur, Project Manager, Superintendent Melissa Bavaro-Grande from the Board of Education, and Ray Carlson, Facilities Supervisor.

2. **PUBLIC COMMENT** -- none

3. **CORRESPONDENCE** – none

4. **MINUTES** – B Ravens-Seger made a motion to accept the October 15, 2020 minutes as presented. Seconded by T Butler. J Velleman and R Granger abstained. **Motion Approved.**

5. **OLD BUSINESS**

- a. **Project Manager Report** – R LaFleur stated that he and M Bavaro-Grande met to prepare and send paperwork concerning the Allgrove and Middle/High School roof projects to the State Department of Education.
- b. **Project Update – Roofs** – R LaFleur stated that all roof projects are complete.
- c. **Project Update – Roads** – J Hayden stated that all paving has been completed for this year, which is the second year of the five year project. Paving is ahead of schedule, with eleven of the planned twenty-two miles completed. During the winter, there will be a review of the roads not on the remaining planned list to determine if any should be added.
- d. **Project Update – Scour** – J Hayden stated that Wengell, McDonnell & Costello (WMC), which was awarded the Request For Qualifications (RFQ), reduced their price by \$4,500.
- e. **Project Update Allgrove Air Conditioning/Electrical Upgrade** – R Carlson stated that the electric work will be started next week. The necessary equipment has been ordered and is expected to be installed and ready for Eversource to proceed by the beginning of next year.

The Committee continued to review the data from R LaFleur and R Carlson concerning the types of unit options and their costs. No votes were planned or taken.

**f. Project Timeline Review** – see above

**6. NEW BUSINESS**

**a. Next Meeting Date** – November 19, 2020 at 6:30 pm.

**b. Approve Bills** – There was a list of bills reviewed for approval:

Galasso – paving Glen Hollow, Eastfield Farms Drive, Wintergreen Lane	\$30,770.96
--	-------------

Barbara Marsele – Committee Clerk	\$ 75.00
-----------------------------------	----------

J Hayden stated that the Galasso bill represented the total cost to pave these streets minus \$31,253.77 received from the State as part of their approved Grants-in-Aid capital project fund for paving.

B Ravens-Seger made a motion to approve all the bills as listed. Seconded by R Granger. **Motion Approved Unanimously.**

**7. PUBLIC COMMENT** -- none

**8. ADJOURN** – B Ravens-Seger made a motion to adjourn the meeting at 7:12 pm. Seconded by R Granger. **Motion Approved Unanimously.**

Respectfully submitted,  
Barbara A. Marsele  
Committee Clerk