

**TOWN & SCHOOL BUILDING COMMITTEE MINUTES**  
**SPECIAL VIRTUAL MEETING**  
**October 15, 2020 – 6:30 pm**

1. **CALL TO ORDER** -- A virtual meeting of the East Granby Town & School Building Committee was held via Zoom. Chairman Jim Hayden called the meeting to order at 6:33 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Tim Butler, John Ziobro, and Mike Malloy. Rick Granger joined the meeting at 6:50 pm. Jim Velleman was absent.

Also present were Roger LaFleur, Project Manager, Superintendent Melissa Bavaro-Grande from the Board of Education, and Ray Carlson, Facilities Supervisor.

2. **PUBLIC COMMENT** -- none
3. **CORRESPONDENCE** – none
4. **MINUTES** – B Ravens-Seger made a motion to accept the October 1, 2020 minutes as presented. Seconded by T Butler. J Ziobro abstained. **Motion Approved.**
5. **OLD BUSINESS**
  - a. **Project Manager Report** – as noted below
  - b. **Project Update – Roofs** – R LaFleur stated that M Bavaro-Grande and he are working on the final paperwork for the school roof projects which will be submitted to the State. She stated that she expected to have the certified copies of the Board of Education’s approval of the project to him by the end of next week. He stated that once submitted, the State will conduct its review, which may include asking questions for him to answer about the project; and at the conclusion of the review, release their final project reimbursement to the Town.
  - c. **Project Update – Roads** – J Hayden stated that the work on Glen Hollow, Eastfield Farms Drive, and Wintergreen Lane is expected to be completed by the end of next week. This work will conclude the road work for this year, which is year two of five; and would complete eleven of the twenty-two miles of work planned for the project. Currently the project is ahead of schedule.
  - d. **Project Update Allgrove Air Conditioning/Electrical Upgrade** – R LaFleur stated that KSE Inc, which is doing the electrical upgrade, has received the

information they need from Eversource and he is awaiting confirmation of approval from BVH, the designer of the main electric distribution panel.

R Carlson submitted data for the Committee to consider before making their decision concerning which air conditioning unit option will be installed. There was some discussion of this data. No decisions were scheduled or made.

e. **Project Timeline Review** – as noted above

**6. NEW BUSINESS**

a. **Next Meeting Date** – October 29, 2020 at 6:30 pm.

b. **Approve Bills** – There was a list of bills reviewed for approval:

Garrity – cold planing Glen Hollow, Eastfield Farms Drive, Wintergreen Lane	\$27,268.10
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Barbara Marsele – Committee Clerk	\$ 75.00
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B Ravens-Seger made a motion to approve all the bills as listed. Seconded by J Ziobro. **Motion Approved Unanimously.**

**7. PUBLIC COMMENT** -- none

**8. ADJOURN** – J Ziobro made a motion to adjourn the meeting at 7:18 pm. Seconded by B Ravens-Seger. **Motion Approved Unanimously.**

Respectfully submitted,  
Barbara A. Marsele  
Committee Clerk