

TOWN & SCHOOL BUILDING COMMITTEE MINUTES
SPECIAL VIRTUAL MEETING
October 1, 2020 – 6:30 pm

1. **CALL TO ORDER** -- A virtual meeting of the East Granby Town & School Building Committee was held via Zoom. Chairman Jim Hayden called the meeting to order at 6:46 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Tim Butler, and Mike Malloy. Rick Granger joined the meeting at 7:38 pm. Jim Velleman and John Ziobro were absent.

Also present were Superintendent Melissa Bavaro-Grande from the Board of Education, and Ray Carlson, Facilities Supervisor.

2. **PUBLIC COMMENT** -- none
3. **CORRESPONDENCE** – none
4. **MINUTES** – B Ravens-Seger made a motion to accept the September 17, 2020 minutes including the correction of the date in 5a to September 29, 2020. Seconded by T Butler. **Motion Approved Unanimously.**
5. **OLD BUSINESS**
 - a. **Project Manager Report** – J Hayden received a report from Roger LaFleur, Project Manager, stating that the final punch list for the Public Safety Building has been completed by Eagle Rivet and that the final payment can be released.
 - b. **Project Update – Roofs** – B Ravens-Seger stated that R LaFleur, appeared before the Board of Education on September 29, 2020. The Board signed off on the High School/Middle School and Allgrove School roof projects. J Hayden stated that the paperwork will now go to the State for their final project reimbursement.
 - c. **Project Update – Roads** – J Hayden stated that paving preparation has begun on Glen Hollow, Eastfield Farms Drive, and Wintergreen Lane. Weather permitting, paving should occur during the week of October 5th.
 - d. **Project Update Allgrove Air Conditioning/Electrical Upgrade** – R Carlsen stated that he is working with Eversource to get the electric upgrade to the building completed.

He stated that he has pursued information from various HVAC contractors about the feasibility and expense involved with each of the air conditioning options to be considered by the Committee. He has submitted that information

to J Hayden who stated that the review of all known information concerning the options will be discussed at a future meeting when Committee has a full attendance.

- e. **Project Timeline Review** – J Hayden stated that the Allgrove School air conditioning project will be completed prior to the end of the summer 2021.

- 6. **EXECUTIVE SESSION** – B Ravens-Seger made a motion to go into an Executive Session to discuss pending contract negotiations, and at which no votes would be taken. Seconded by M Malloy. **Motion Approved Unanimously.**

The Committee exited the Executive Session at 7:36 pm.

7. NEW BUSINESS

- a. **Consider and Act Upon the Floydville Road Scour RFQ** – B Ravens-Seger made a motion to award the Request For Qualifications (RFQ) “Solicitation for the Consulting Engineer for the Scour Counter Measures Design at the Floydville Bridge over Salmon Brook” to Wengell, McDonnell & Costello (WMC). Seconded by M Malloy. R Granger abstained and the remainder were all in favor. **Motion Approved.**

- b. **Next Meeting Date** – October 15, 2020 at 6:30 pm.

- c. **Approve Bills** – There was a list of bills reviewed for approval:

Eagle Rivet – final payment	\$49,387.90
Barbara Marsele – Committee Clerk	\$ 75.00

B Ravens-Seger made a motion to approve all the bills as listed. Seconded by T Butler. **Motion Approved Unanimously.**

8. PUBLIC COMMENT -- none

- 9. **ADJOURN** – B Ravens-Seger made a motion to adjourn the meeting at 7:49 pm. Seconded by M Malloy. **Motion Approved Unanimously.**

Respectfully submitted,
Barbara A. Marsele
Committee Clerk