TOWN & SCHOOL BUILDING COMMITTEE MINUTES

SPECIAL VIRTUAL MEETING September 17, 2020 – 6:30 pm

1. CALL TO ORDER -- A virtual meeting of the East Granby Town & School Building Committee was held via Zoom. Chairman Jim Hayden called the meeting to order at 6:34 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Tim Butler, Jim Velleman, John Ziobro, and Mike Malloy. Rick Granger was absent.

Also present were Roger LaFleur, Project Manager, and Superintendent Melissa Bayaro-Grande from the Board of Education.

- 2. PUBLIC COMMENT -- none
- 3. **CORRESPONDENCE** none
- **4. MINUTES** T Butler made a motion to accept the August 27, 2020 minutes as presented. Seconded by B Ravens-Seger. J Velleman abstained. **Motion Approved.**

5. OLD BUSINESS

- **a. Project Manager Report** R LaFleur stated that he is scheduled to attend the September 21, 2020 meeting of the Board of Education to secure their final approval of the school roof projects. After that, he will submit the approved paperwork to the State to begin the process of closing out the project. Then the Town will receive the final project reimbursement from the State.
- **b. Project Update Roofs** R LaFleur stated that he has not yet secured the written notice for final completion of the punch list for the Safety Complex Building from Eagle Rivet.
- c. Project Update Roads J Hayden stated that work has begun on the last roads to be done this year. The curbs have been pulled and storm drains are being installed on Glen Hollow, Eastfield Farms Drive, and Wintergreen Lane. Milling and paving will begin soon.
- **d.** Project Update Allgrove Air Conditioning/Electrical Upgrade R LaFleur stated that Ray Carlson, Facilities Supervisor, is engaged in conversations with several contractors concerning the possible costs for each of the four air conditioning options. By the next meeting, he should have some numbers to present to assist the Committee with deciding which option to have installed.

- e. Project Timeline Review none
- **f.** Engineering RFQ for Floydville Bridge Scour Project J Hayden provided handouts to the Committee: a list of the six responding firms including their bid breakdowns, an analysis of those bids by Tom Grimaldi, Town Engineer, and the complete bids from the three lowest bidders. He noted that the lowest bidder was not required to be selected; and that the bids do not include a construction inspection.

Mr. Hayden stated that he and T Grimaldi will be conducting direct interviews and construction inspections with each of the lowest bidding firms so they can make recommendations to assist the Committee with deciding which bid to approve. He intends to have this process completed by the next meeting.

6. NEW BUSINESS

- a. Next Meeting Date October 1, 2020 at 6:30 pm.
- **b. Approve Bills** There was one bill reviewed for approval:

Barbara Marsele – Committee Clerk

\$75.00

J Velleman made a motion to approve the bill as listed. Seconded by B Ravens-Seger. **Motion Approved Unanimously.**

- 7. PUBLIC COMMENT -- none
- **8. ADJOURN** B Ravens-Seger made a motion to adjourn the meeting at 7:13 pm. Seconded by J Velleman. **Motion Approved Unanimously.**

Respectfully submitted, Barbara A. Marsele Committee Clerk