

TOWN & SCHOOL BUILDING COMMITTEE MINUTES
SPECIAL VIRTUAL MEETING
July 30, 2020 – 6:30 pm

1. **CALL TO ORDER** -- A virtual meeting of the East Granby Town & School Building Committee was held via Zoom. Chairman Jim Hayden called the meeting to order at 6:33 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Jim Velleman, John Ziobro, and Mike Malloy. Tim Butler and Rick Granger were absent.

Also present were Roger LaFleur, Project Manager, Superintendent Melissa Bavaro-Grande from the Board of Education, and Ray Carlson, Facilities Supervisor.

2. **PUBLIC COMMENT** -- none
3. **CORRESPONDENCE** – none
4. **MINUTES** – M Malloy made a motion to accept the July 16, 2020 minutes as presented. Seconded by J Ziobro. J Velleman abstained. **Motion Approved.**
5. **OLD BUSINESS**
 - a. **Project Manager Report** – R LaFleur stated that he is working with the Town Treasurer’s office to resolve a few minor invoice discrepancies. After that, he will be providing the final closeout documents for the school projects.
 - b. **Project Update – Roofs** – R LaFleur stated that Eagle Rivet informed him that the remaining minor punch list items for the Public Safety Building have been completed except for some painting, which is to be completed by the end of this week. He is scheduling a verification inspection.
 - c. **Project Update – Roads** – J Hayden provided a handout showing roads completed and in the process of completion during the current paving season. To date, eleven of this year’s targeted sixteen roads have been paved. In the February 2019 Referendum, twenty-two miles of the town’s total of thirty-seven miles of town roads were identified as requiring repaving over a five-year period. By the end of this year’s paving season, eleven-miles of those twenty-two-miles of town roads will have been repaved since April of 2019.
 - d. **Project Update Allgrove Air Conditioning/Electrical Upgrade** – R LaFleur stated that KSE Inc was notified that it was awarded the contract. They prepared and submitted a plan including needed equipment, and that was passed on to BVH. He scheduled a meeting at the school, including R Carlson,

to discuss the plan and the needed equipment. Completing this project before school resumes is still the goal and depends mostly on the delivery date of the needed equipment.

e. **Project Timeline Review** – see above

6. NEW BUSINESS

a. **RFQ for Floydville Bridge Scour Project** – J Hayden presented the RFQ and the Committee reviewed it.

J Ziobro made a motion to accept and publish the Request for Qualifications for the Floydville Road Scour Project. Seconded by M Malloy. **Motion Approved Unanimously.**

b. **Next Meeting Date** – August 13, 2020 at 6:30 pm

c. **Approve Bills** – There was a list of bills reviewed for approval:

Arrow Concrete catch basins \$346, \$7,520, \$777, \$241.50, \$204, \$8,480	\$17,568.50
Garrity cold planning Jefferson Dr. & Washington Ridge Rd.	\$20,179.80
Barbara Marsele – Committee Clerk	\$ 75.00
Robinson Cole professional services for issuance of BANS	\$20,076.27

J Ziobro made a motion to approve all the bills as listed. Seconded by J Velleman. **Motion Approved Unanimously.**

7. PUBLIC COMMENT -- none

8. ADJOURN – M Malloy made a motion to adjourn the meeting at 6:57 pm. Seconded by J Ziobro. **Motion Approved Unanimously.**

Respectfully submitted,
Barbara A. Marsele
Committee Clerk

