

**TOWN & SCHOOL BUILDING COMMITTEE MINUTES**  
**SPECIAL VIRTUAL MEETING**  
**May 21, 2020 – 6:30 pm**

1. **CALL TO ORDER** -- A virtual meeting of the East Granby Town & School Building Committee was held via Zoom. Chairman Jim Hayden called the meeting to order at 6:34 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Tim Butler, Jim Velleman, and Mike Malloy. Absent were Rick Granger and John Ziobro.

Also present were Roger LaFleur, Project Manager, Acting Superintendent Melissa Bavaro-Grande from the Board of Education, Eddie Hubbard, Director of Public Works, Ray Carlson, Facilities Supervisor, and Alan Vanags from BVH Integrated Services P.C.

2. **PUBLIC COMMENT** -- none
3. **CORRESPONDENCE** – none
4. **MINUTES** – B Ravens-Seger made a motion to accept the April 30, 2020 minutes as presented. Seconded by T Butler. **Motion Approved Unanimously.**
5. **OLD BUSINESS**

- a. **Project Manager Report** – see below
- b. **Project Update – Roofs** – R LaFleur stated that all roof punch lists are complete except for some small last items at the Public Safety Building which were to be completed within a few days. At that point, all the roof projects will be completed.
- c. **Project Update – Roads** – J Hayden stated that the paving and driveway work has been completed in the Metacomet Drive neighborhood; and the same work is in process in the Adams Drive neighborhood.
- d. **Project Timeline Review** – see above

6. **NEW BUSINESS**

- a. **Allgrove AC/Electrical Engineering Ventilation Update – BVH**  
A Vanags presented a report concerning the various options that BVH was requested to examine. He included the pros and cons, and a projected cost for each option. The Committee engaged in a lengthy discussion. The most apparent issue, regardless of which option they discussed, was the fact that the

money budgeted was well short of the projected costs. They agreed that because of the time it would take to determine how to pare down the costs and/or potentially increase the budget, executing a chosen option could not be achieved before the beginning of the new school year. They further agreed that whatever option they eventually choose, the new electric power distribution panel would have to be done. It was a consensus to further discuss the installation of the new panel at the next meeting.

T Butler made a motion to authorize BVH to do the electric design for the main electric distribution panel for a sum not to exceed \$2,000. Seconded by B Ravens-Seger. **Motion Approved Unanimously.**

**b. Next Meeting Date** – June 4, 2020 at 6:30 pm.

**c. Approve Bills** – There was a list of bills reviewed for approval:

Arrow Concrete Products – catch basin top	\$ 313.00
Garrity – cold planing	\$23,101.60
Galasso complete RCC & remove Metacommet curbing	\$32,041.57
Imperial – final payment	\$63,858.35
Pierce – topsoil \$867.42, \$1,168.56	\$ 2,035.98
Puriton – topsoil \$3,120.00, \$1,920.00	\$ 5,040.00
Barbara Marsele – Committee Clerk	\$ 75.00

B Ravens-Seger made a motion to approve all the bills as listed. Seconded by M Malloy. **Motion Approved Unanimously.**

**7. PUBLIC COMMENT** -- none

**8. ADJOURN** – M Malloy made a motion to adjourn the meeting at 7:56 pm. Seconded by B Ravens-Seger. **Motion Approved Unanimously.**

Respectfully submitted,  
Barbara A. Marsele  
Committee Clerk