

TOWN & SCHOOL BUILDING COMMITTEE MINUTES

SPECIAL MEETING

September 5, 2019 – 7:30 pm

Town Hall Meeting Room

1. **CALL TO ORDER** -- A special meeting of the East Granby Town & School Building Committee was held at the Town Hall Meeting Room. Chairman Jim Hayden called the meeting to order at 7:31 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Jim Velleman, Rick Granger, John Ziobro, and Mike Malloy. Tim Butler was absent.

Also present were Jason LaFleur, Assistant Project Manager, and Eric LaChapelle from the MAIER Design Group.

2. **PUBLIC COMMENT** -- none
3. **CORRESPONDENCE** – none
4. **MINUTES** – M Malloy made a motion to accept the August 22, 2019 minutes as presented. Seconded by J Ziobro. B Ravens-Seger and J Velleman abstained and the remainder all voted in favor. **Motion Approved.**
5. **OLD BUSINESS**

- a. **Project Manager Report** – There have been inquiries regarding the air quality at Allgrove School and the Middle/High School as a result of the roof project. Acting Superintendent Melissa Bavaro-Grande contacted J Hayden to inform him that Eagle Environmental is ready to do air quality tests at a cost of \$7,500. The consensus was that the tests should be completed.

J LaFleur stated that R LaFleur contacted AVT, per the committee's request, and AVT has agreed to reduce the cost of the Ambulance Building and the South End Fire Station roof projects by a total of \$5,000 should they be awarded those projects in addition to the Town Hall.

- b. **Project Update – Roofs** – J LaFleur gave the following report:

Allgrove School – The stone gravel and tar work is what remains to be done. That will not happen until the Middle/High School roof is complete so available manpower can be best utilized.

Middle/High School – There have been some water leaks in areas not fully completed. The contractor has assisted in the clean-up of these leaks. The

final cap sheet is expected to be completed by mid-September; and the flashing work is ongoing as planned.

Town Hall – The work has been completed. However, the Committee was not pleased that the straps holding up the gutters were attached on top of the shingles instead of hidden underneath as the original roof appeared. E LaChapelle was charged with making that clear to the contractor, and requesting that this be remedied before work begins on the Ambulance Building, which work is scheduled to begin September 9, 2019.

Community Center – The carpentry work on the extended overhangs has been less than the standard acceptable to the project manager, as well as the Committee. This has been brought to the attention of the contractor, and the work is being revised to meet that standard.

- i. **South End Fire Station** – The ventilation problem and roof insulation need a solution. The Committee requested that R Granger work with Newgate Builders to develop one to be discussed at the next meeting.
- ii. **Start Date on Public Safety Roof** – It was the consensus of the Committee not to have work begin on this roof project until the Community Center overhang carpentry is completed to the satisfaction of the project manager.

c. **Project Update – Roads** – J Hayden stated that the preparatory work for Newgate Road is moving into doing the milling, drainage, and first paving coat. The final coat will be done in the spring.

d. **Allgrove Air Conditioning/Electrical Engineering Update** – none

e. **Project Timeline Review** – J LaFleur and J Hayden stated that the various projects are proceeding as planned, and that current work is expected to be completed by mid-October.

6. NEW BUSINESS

a. **Next Meeting Date** – September 19, 2019 at 7:30 pm.

b. **Approve Bills** – There was a list of bills reviewed for approval:

DMR – concrete disposal	\$ 59.52
Galasso – processed stone (\$306.00, \$256.20, \$324.91)	\$ 887.11
Barbara Marsele – Committee Clerk	\$ 75.00

Newgate Builders – residing Town Hall cupola base \$ 2,303.00

Robinson & Cole – legal fees Bond Anticipation \$20,075.44
Note issuance

Signs Plus – Newgate Road Construction Signs \$ 192.00

B Ravens-Seger made a motion to approve all the bills as listed. Seconded by J Velleman. **Motion Approved Unanimously.**

7. PUBLIC COMMENT -- none

8. ADJOURN – R Granger made a motion to adjourn the meeting at 9:06 pm. Seconded by J Ziobro. **Motion Approved Unanimously.**

Respectfully submitted,
Barbara A. Marsele
Committee Clerk