

TOWN & SCHOOL BUILDING COMMITTEE MINUTES

SPECIAL MEETING

August 22, 2019 – 7:30 pm

Town Hall Meeting Room

1. **CALL TO ORDER** -- A meeting of the East Granby Town & School Building Committee was held at the Town Hall Meeting Room. Chairman Jim Hayden called the meeting to order at 7:32 pm. In attendance were Jim Hayden, Tim Butler, Rick Granger, John Ziobro, and Mike Malloy. Bob Ravens-Seger and Jim Velleman were absent.

Also present was Roger LaFleur, Project Manager.

2. **PUBLIC COMMENT** -- none

3. **CORRESPONDENCE** – none

4. **MINUTES** – J Ziobro made a motion to accept the August 8, 2019 minutes as presented. Seconded by M Malloy. R Granger abstained and the remainder all voted in favor. **Motion Approved.**

5. **OLD BUSINESS**

- a. **Project Manager Report** – R LaFleur stated that it was time for the Committee to decide whether to have AVT, the low accepted bidder, begin the reroofing of the Ambulance Building and/or the Fire House.

R Granger made a motion to authorize AVT to proceed with reroofing the Ambulance Building and the Fire House. Seconded by M Malloy. **Motion Approved Unanimously.**

- b. **Project Update – Roofs** – R LaFleur gave the following report:

Allgrove School – The metal cap and flashings have been installed. Over the next 2-3 weekends, the tar and stone gravel will be done.

Middle/High School – Approximately 90% of the roof has been ripped; and that should be 95% by 8/27/19. The interior tar leaks are 100% cleaned up; and cleaning services are being used to prepare the building for the start of school. The final cap sheet will be installed at night under lights through mid-September. The metal is being delivered next week and will be stored on the roof. It will be installed without noise or disruption during normal daytime hours through mid-October.

Town Hall – The roof replacement is complete. Starting 8/23/19, the painters will begin work on the trim and the gutters will be put back in place.

Community Center – Work has commenced and approximately 70% of the roof is re-shingled. The carpenters have started the roof extensions per the approved revised mock-up. The roof should be complete in about 2 weeks.

- c. **Project Update – Roads** – J Hayden stated that the next street to be paved will be the 2.56 miles of Newgate Road. The enormous preparatory work required for this is underway; and the milling and paving is expected to begin in the mid-September.
- d. **Allgrove Air Conditioning/Electrical Engineering Update** – no report
- e. **Project Timeline Review** – R LaFleur stated that the roof projects are proceeding according to their planned timelines.

6. NEW BUSINESS

- a. **Next Meeting Date** – September 5, 2019 at 7:30 pm
- b. **Approve Bills** – There was a list of bills reviewed for approval:

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|---|-------------|
| DMR | \$ 80.40 |
| Dufor Surveying Group LLC -- Survey Comstock Easement on Newgate Road | \$ 525.00 |
| FedEx -- Bond paperwork to Robinson & Cole | \$ 62.63 |
| Galasso -- Curbing for Valley View Drive, driveway aprons for Seymour Road, Hamilton Road | \$10,061.84 |
| Maier Design Group -- Municipal Building Architect Fees | \$ 662.06 |
| Maier Design Group -- Middle/High School Architect Fees | \$ 817.60 |
| Barbara A Marsele – Committee Clerk | \$ 75.00 |

J Ziobro made a motion to approve all the bills as listed. Seconded by M Malloy. **Motion Approved Unanimously.**

R LaFleur stated that he had a bill from Imperial for \$417,905.00 which he was reviewing for payment approval. R Granger made a motion to approve

the Imperial bill if R LaFleur's review recommended approval. Seconded by M Malloy. **Motion Approved Unanimously.**

7. PUBLIC COMMENT -- none

8. ADJOURN – J Ziobro made a motion to adjourn the meeting at 9:01 pm. Seconded by M Malloy. **Motion Approved Unanimously.**

Respectfully submitted,
Barbara A. Marsele
Committee Clerk