

TOWN & SCHOOL BUILDING COMMITTEE MINUTES

SPECIAL MEETING

August 8, 2019 – 7:30 pm

Town Hall Meeting Room

1. **CALL TO ORDER** -- A meeting of the East Granby Town & School Building Committee was held at the Town Hall Meeting Room. Chairman Jim Hayden called the meeting to order at 7:30 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Tim Butler, John Ziobro, and Mike Malloy. Jim Velleman and Rick Granger were absent.

Also present were Roger LaFleur, Project Manager, Jason LaFleur, Consultant to Roger LaFleur, and Acting Superintendent Melissa Bavaro-Grande from the Board of Education.

2. **PUBLIC COMMENT** -- none
3. **CORRESPONDENCE** – none
4. **MINUTES** – M Malloy made a motion to accept the July 23, 2019 minutes as presented. Seconded by J Ziobro. **Motion Approved Unanimously.**
5. **OLD BUSINESS**
 - a. **Project Manager Report** -- R LaFleur introduced his son J LaFleur, who has been in the construction trade for more than twenty years, and who is a State licensed building official. He often assists R LaFleur as a consultant with these types of projects. His expertise will be very helpful now that there are multiple School and Town building roof projects about to be fully proceeding at the same time.
 - b. **Project Update – Roofs** – R LaFleur gave the following report:

Allgrove School – The interior remediation of the tar leaks has been completed. The stone cover and tar of the roof is all that remains to be done, and is expected to be completed in 2-3 weeks.

Middle/High School – The interior remediation of the tar leaks is mostly completed; and the custodians are working with a cleaning service on the normal preparation for the opening of school, which work had been behind schedule. The roof is 60% ripped, and 50% weather tight.

Town Hall – Work on this roof will begin August 12, 2019. The remediation plan is to use a combination of furring strips and plywood as a new base for the shingles.

Community Center – The fascia mock-up design modifications have been completed and await the Committee’s approval. Work is to commence August 14, 2019, starting with R LaFleur meeting with the contractor to discuss staging areas.

J Ziobro made a motion to approve the design modifications as shown in the fascia mock-up for the Community Center. Seconded by B Ravens-Seger.

Motion Approved Unanimously.

- c. **Project Update – Roads** – J Hayden stated that the finishing work for Stark Drive is nearly complete. Then the focus will shift to Newgate Road, which is 2.5 miles, and will require weeks to complete.
- d. **Allgrove Air Conditioning/Electrical Engineering Update** – J Hayden spoke to Lorri DiBattisto, an engineer with DiBattisto Associates LLC, who has been working on this project. He told her that, even though it will not be happening this year, it is becoming imperative for the Committee to start formulating a solid plan for proceeding such that, when it is time to start, the project can be pursued with potential issues already resolved. She told him that she would develop a preliminary procedural blueprint for the Committee and submit it to him next week.
- e. **Project Timeline Review** – R LaFleur continued to express confidence that, barring unforeseen weather or other complications, the two schools will be able to open on time; and that the Town Hall and Community Center will be completed in accordance within planned timelines.

6. NEW BUSINESS

- a. **Next Meeting Date** – August 22, 2019 at 7:30 pm.
- b. **Approve Bills** – There was a list of bills reviewed for approval:

Arrow Concrete Products – catch basins, related product (\$477.00, \$796.00)	\$ 1,273.00
Beman – grass seed Stark Drive	\$ 139.99
DGB Construction – Saw Cut Aspen Rise	\$ 12,800.00
Dufour Surveying LLC – field topography Stark Drive	\$ 3,675.00

Galasso (\$38,592.36, \$106,785.16, \$16,258.11) East Granby Estates, Stark Drive, curbing and aprons	\$161,635.63
Great Brook Lumber – mulch Old County Road and Seymour Road	\$ 400.00
Jack Farrelly – pipe	\$ 103.40
O.P. Painting – Town Hall cupola painting	\$ 650.00
Barbara Marsele – Committee Clerk	\$ 75.00
Pierce – topsoil (\$1,321.20, \$1,981.80)	\$ 3,303.00
SiteOne – grass seed	\$ 218.14
US Bank – acceptance and agent fees for bond	\$ 750.00
GR Engineering – analyze gypsum board roof decking	\$ 800.00
Hibbard – Allgrove design	\$ 950.00
Imperial – Allgrove progress payment	\$125,115.00
PM Resources – project management progress payment	\$ 29,587.24

B Ravens-Seger made a motion to approve all the bills as listed. Seconded by J Ziobro. **Motion Approved Unanimously.**

7. PUBLIC COMMENT -- none

8. ADJOURN – B Ravens-Seger made a motion to adjourn the meeting at 8:27 pm. Seconded by M Malloy. **Motion Approved Unanimously.**

Respectfully submitted,
Barbara A. Marsele
Committee Clerk

