

# TOWN & SCHOOL BUILDING COMMITTEE MINUTES

**June 6, 2019 – 7:30 pm  
Town Hall Meeting Room**

1. **CALL TO ORDER** -- A meeting of the East Granby Town & School Building Committee was held at the Town Hall Meeting Room. Chairman Jim Hayden called the meeting to order at 7:38 pm. In attendance were Jim Hayden, Tim Butler, and Rick Granger. Absent were Bob Ravens-Seger, John Ziobro, and Jim Velleman.

Also present was Roger LaFleur, Project Manager.

2. **PUBLIC COMMENT** -- none
3. **CORRESPONDENCE** – none
4. **SWEAR IN AND INTRODUCE NEW COMMITTEE MEMBER** -- J Hayden introduced and swore in Mike Malloy as a member of the Committee.
5. **MINUTES** – R Granger made a motion to accept the May 23, 2019 minutes as presented. Seconded by T Butler. M Malloy abstained and the remainder all voted in favor. **Motion Approved.**
6. **OLD BUSINESS**

- a. **Consider and Act Upon Town Roof Bids and Issue a Letter of Intent** – R LaFleur gave a report concerning the results of the bid openings for the two school roof projects which was held on May 31, 2019.

The low bidder among four bids for the Middle/High School Roof Project was The Imperial Company. R LaFleur and architect Eric LaChapelle of MAIER Design Group met with them on June 4, 2019 for a scope review.

The low bidder among three bids for the Allgrove School Roof Project was The Imperial Company. R LaFleur and architect Tom Hibbard of Hibbard & Rosa Architects LLC met with The Imperial Company on June 4, 2019 for a scope review.

It was the opinion of R LaFleur and the architects that The Imperial Company fully understood the scope of the two projects, and was capable of doing the work and completing it in accordance with the Town's timeline. They recommended approval.

T Butler made a motion to accept the bid by The Imperial Company of \$2,601,000 as the apparent low bid for the Middle/High School Roof Project, and award that project to them. Seconded by R Granger. **Motion Approved Unanimously.**

R Granger made a motion to accept the bid by The Imperial Company of \$832,000 as the apparent low bid for the Allgrove School Roof Project, and award that project to them. Seconded by T Butler. **Motion Approved Unanimously.**

R LaFleur stated that he would send them a Letter of Intent for each of the projects.

- b. Project Manager Report** – R LaFleur reported that the walk-through for the Town Buildings Roof Project took place on June 4, 2019. There were nine contractors and two product suppliers in attendance.

The bid form for the project will have a dedicated line for each building such that a contractor may bid for one, several, or all of the buildings. The bid opening will be June 11, 2019.

- c. Project Update – Roads** – J Hayden reviewed the progress being made with the paving project. Spoonville Road is complete. Stark Road is in the preparation stage. Chip sealing Wolcott Road and Floydville Road will also be next.
- d. Allgrove Air Conditioning/Electrical Engineering Update** – J Hayden reviewed the information he received from Lorri DiBattisto of DiBattisto Associates LLC concerning her communication with Eversource, and the answers she had to the Committee questions regarding this project. The data was incomplete. He stated that he would be contacting her before the next meeting to get more information.
- e. Project Timeline Review** – J Hayden stated that, barring any unforeseen issue, the roof projects are expected to be completed this year as planned.

## **7. NEW BUSINESS**

- a. South End Fire House Attic Ventilation** – R Granger presented his review of his meeting with Town Building Inspector Jim Koplak at the South End Fire House to inspect its attic ventilation issue. J Koplak will be providing air flow requirement information to J Hayden before the next meeting.
- b. Next Meeting Date** – June 20, 2019 at 7:30 pm.
- c. Approve Bills** – There was a list of bills reviewed for approval:

Arrow Concrete Products – catch basins/related product (\$376.00, \$401.00)	\$ 777.00
DMR Materials – stone (\$163.80, \$126.45, \$126.45, \$38.95, \$47.00)	\$ 502.65
Dufour Surveying – Senior Community Center and Public Safety parking lots	\$ 2,600.00
Eastcoat – striping Center St., Memorial Dr., town campus parking lots – (\$600.00, \$3,700)	\$ 4,300.00
Galasso – Class II, rip rap, 2” stone, driveway mix (\$175.70, \$114.92, \$169.34, \$89.04, \$301.89, \$159.80, \$100.97, \$99.86, \$41.34)	\$ 1,252.86
Galasso – Class I Binder Course various locations	\$25,323.65
Garrity – milling on Memorial Dr. and cold planning on Spoonville Rd. (\$11,750.00, \$45,279.12)	\$57,029.12
Pierce – topsoil	\$ 990.90
Site One – seed, wheel barrow	\$ 704.46
Barbara Marsele – committee clerk 6/6/2019	\$ 75.00

R Granger made a motion to approve all the bills as listed. Seconded by T Butler. **Motion Approved Unanimously.**

- d. BOND ANTICIPATION NOTE** – R Granger made a motion to add Bond Anticipation Note to the agenda as 6d. Seconded by T Butler. **Motion Approved Unanimously.**

J Hayden reviewed the BAN information with the Committee.

**8. PUBLIC COMMENT** -- none

- 9. ADJOURN** – M Malloy made a motion to adjourn the meeting at 9:11 pm. Seconded by T Butler. **Motion Approved Unanimously.**

Respectfully submitted,  
Barbara A. Marsele  
Committee Clerk

