

# TOWN & SCHOOL BUILDING COMMITTEE

## SPECIAL MEETING MINUTES

May 8, 2019 – 7:30 pm  
Town Hall Meeting Room

- 1. CALL TO ORDER** -- A Special Meeting of the East Granby Town & School Building Committee was held at the Town Hall Meeting Room. Chairman Jim Hayden called the meeting to order at 7:35 pm. In attendance were Jim Hayden, Bob Ravens-Seger, Tim Butler, Jim Velleman, Rick Granger, and John Ziobro. Mark Porter was absent.

Also present were Eric LaChapelle from the Maier Design Group and Acting Superintendent Melissa Bavaro from the Board of Education.

- 2. PUBLIC COMMENT** -- none
- 3. CORRESPONDENCE** – Connecticut Department of Administration Services

Roger LaFleur, Project Manager, notified J Hayden that he received the prevailing wage threshold numbers from the State, which will be needed when the two school roof projects go out to bid.

- 4. MINUTES** – R Granger made a motion to accept the April 25, 2019 minutes as presented. Seconded by B Ravens-Seger. J Velleman and T Butler abstained; the remainder voted in favor. **Motion Approved.**

### **5. OLD BUSINESS**

- a. Consider and Act Upon Town Roof Replacement Specifications** – E LaChapelle showed the Committee the proposed specs and plans for Municipal Roof Replacements. He addressed all questions, concerns, and suggestions. He will rework some items and return to the next meeting with revised specs and plans.
- b. Project Manager Report** – R LaFleur forwarded a report concerning the Middle/High School Roof Project to E LaChapelle. The PCR (Pre-bid Conformance Review) with the State took place as scheduled. There were only minor questions and requested edits, which have been addressed. He is now waiting for the State letter giving the Town permission to go out to bid.

He forwarded a report concerning the Allgrove School Roof Project to M Bavaro. The PCR with the State took place as scheduled. There were only minor questions and requested edits, which have been addressed. He is now waiting for the State letter giving the Town permission to go out to bid.

- c. **Project Update – Roads, Air Conditioning** – J Hayden stated that the paving project was proceeding as planned. Most of the Town Complex parking lots have been completed. The Senior Community Center parking lot remains to be completed. Seymour Road has been completed. The Transfer Station road has been completed. The Town Complex road and Spoonville Road are the next to be paved.

There was no air conditioning update.

- d. **Allgrove Electrical Engineering Update** – J Hayden stated that Lorri DiBattisto of DiBattisto Associates LLC is still working with Eversource on cost estimates. As such, he is concerned about the window of opportunity for pursuing air conditioning for Allgrove School this summer.
- e. **Project Timeline Review** – J Hayden stated that despite the delays caused by the process of getting various permissions in writing from the State, R LaFleur is of the opinion that since he expects the letters of approval to go out to bid to be issued in the next few days, the two school roof projects can still be accomplished this summer.

## 6. NEW BUSINESS

- a. **Next Meeting Date** – May 23, 2019 at 7:30 pm.
- b. **Approve Bills** – There was a list of bills reviewed for approval:

Arrow Concrete Products – catch basins/related product	\$ 374.00
DMR Materials – screened topsoil	\$ 1,296.00
Galasso – processed stone/driveway mix	\$ 3,883.04
United Concrete – catch basins	\$ 7,920.00
Garrity – reclaiming, grading, & rolling, cold planning	\$28,934.02
Barbara Marsele – committee clerk, 2 meetings	\$ 150.00
PM Resources – professional services as Project Manager	\$24,401.74
Hibbard & Rosa Architects – Allgrove roof design	\$ 7,125.00
Maier Design Group – Middle/High School roof design	\$11,890.17
Maier Design Group – Town Buildings roof design	\$ 1,069.80
Pierce Builders – drainage & materials at SCC, Public Safety	\$41,788.52
Site One – grass seed, wheelbarrow	\$ 704.46

J Ziobro made a motion to approve all the bills as listed. Seconded by B Ravens-Seger. **Motion Approved Unanimously.**

## 7. PUBLIC COMMENT -- none

- 8. **ADJOURN** – B Ravens-Seger made a motion to adjourn the meeting at 8:53 pm. Seconded by J Ziobro. **Motion Approved Unanimously.**

Respectfully submitted,  
Barbara A. Marsele  
Committee Clerk