

ELEMENTARY SCHOOL BUILDING COMMITTEE MEETING

January 14, 2016 – 7 pm
Town Hall Meeting Room

1. **CALL TO ORDER** – The Elementary School Building Committee meeting was held on Thursday, January 14, 2016 at the Town Hall Meeting Room. Chairman Roy Cook called the meeting to order at 7:05 pm. Committee members present: Mary Ellen Brown, Tim Butler, Jim Feeney, Jennifer Frank (7:20 pm), Rich Nelson (7:25 PM). BOE Business Manager Susan Greco, First Selectman Jim Hayden and Al Howat from Newfield were also present.
2. **MINUTES** – Mary Ellen Brown mentioned that 3(a) of the November 4, 2015 minutes should read \$4055 not \$4500. Jim Feeney made a motion to accept the amended minutes as presented. Seconded by Rich Nelson. **Motion Approved** with Tim Butler abstaining.
3. **NEW BUSINESS:**
 - a. **Act Upon Invoices** – Mary Ellen Brown made a motion to pay \$330 to DPM Electric, seconded by Jim Feeney. **Motion Approved Unanimously.** Mary Ellen Brown made a motion to pay Newfield Construction \$235,096.39, seconded by Tim Butler. **Motion Approved Unanimously.**
4. **OLD BUSINESS**
 - a. **Update on Allgrove and Seymour Projects** – BOE Business Manager, Sue Greco mentioned several concerns that the Superintendent had mentioned to her:
 - (1.) There is a problem with the handicap tactile pads at the Seymour sidewalk which Tim Butler will review next week and get back to the committee with a recommendation.
 - (2.) Mrs. Greco also mentioned that blinds could be used for the interior Seymour Science Classroom.
 - (3.) The Seymour playground area requires more maintenance of mulch that they would have hoped.
 - (4.) Regarding Allgrove, a concern regarding the calibration of automatic toilets and sinks was discussed. The custodian will periodically check the calibration to make sure they are working properly.
 - (5.) Mary Ellen Brown made a motion to order a missing ground level blind in the school office from Drapemaster Inc, seconded by Jennifer Frank. **Motion Approved Unanimously.**

Al Howat reported that there is a problem with some areas of the Allgrove hallway floor. It appears that the skim coat is separating from the base resulting in tiles coming up. Mr. Howat suggests that moisture probes be installed to see if water is coming up from the slab causing the problem or if it's too much surface cleaning water causing the tiles to separate. Mary Ellen Brown made a motion to hire Barall Flooring to install the moisture probes for an amount not to exceed \$750, seconded by Jennifer Frank. **Motion Approved Unanimously.**

Mr. Howat also presented change orders to close out Newfield's contract on the two schools. There is a \$21,157.10 charge for Allgrove and a \$167,677.30 credit

for Seymour. At the next meeting Mr. Howat will bring a change order to close out the Board of Education wing part of the project. Mrs. Greco will contact the consultant check on his availability regarding finalizing reimbursement from the State and closing out the entire project and preparing for the routine State audit regarding the end of the total project.

Mary Ellen Brown said that business items for the next agenda should include Seymour sidewalk estimates, an update on the progress of the project close out and BOE closeout paperwork from Mr. Howat.

5. **ADJOURN** – Jennifer Frank made a motion to adjourn, seconded by Mary Ellen Brown. **Motion approved unanimously** at 8:04 pm.

Respectfully Submitted,
James M. Hayden, First Selectman